

MEMORANDUM OF UNDERSTANDING
BETWEEN
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE)
AND
(NAME OF THE TECHNICAL UNIVERSITY)

This **Memorandum of Understanding (MoU)** executed at New Delhi on **this 7th day of September 2020 by and between:**

All India Council for Technical Education (AICTE) New Delhi, through its Chairman, (hereinafter referred to as the "**AICTE**") having its office at Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 on the first part.

AND

Assam Science and Technology University (ASTU), Guwahati through its Vice Chancellor (Prof. Dhiraj Bora (herein after referred to as Assam Science and Technology University (ASTU) having its office at Tetelia Road Jalukbari Guwahati-781013 Assam, on the second part.

WHEREAS, AICTE and ASTU are desirous to execute AICTE-ASTU joint training programs for teachers in AICTE's approved technical institutions affiliated with the University.

NOW, THEREFORE, both parties agree to the following terms and conditions:-

- i. **Objective:** The objective of the ASTU-AICTE training programs is to conduct training for faculty members to prepare them for being successful in a knowledge society.
- ii. **Eligibility:** All teachers from AICTE approved institutions affiliated with the "Assam Science and Technology University (ASTU)," are eligible to participate.
- iii. **Duration/Type/ Participants:** The "Assam Science and Technology University (ASTU)-AICTE training program will be of five days' residential program with minimum forty participants.

iv. **Fund Limits:** The maximum total expenditure for conduct of one training program will be Rs. 3.0 lakh (rupees three lakh) only to be equally shared by AICTE and “Assam Science and Technology University (ASTU),” respectively.

AICTE will release a grant of Rs. 1.5 lakh to “Assam Science and Technology University (ASTU),” per training program to meet the expenditure to the extent of Rs. 1.5 lakh or the actual expenditure, whichever is less on (i) TA/DA/ Honorarium to Resource Persons (Honorarium not to exceed 20% of the total expenditure incurred on conduct of one such training program); (ii) TA to outstation participants; (iii) Course material to participants.

Assam Science and Technology University (**ASTU**), will meet from its own funds, the expenditure to the extent of Rs. 1.5 lakh or the actual expenditure, whichever is less, to cover all items of expenditure such as (i) Board & lodging of participants, (ii) Honorarium to Programme Coordinator (not to exceed 1% of the total expenditure incurred on one such training program), (iii) Working expenses (tea/coffee/stationery/certificate/printing etc.).

v. **Number of Programs:** Assam Science and Technology University (ASTU), in association with AICTE will conduct training programs in the field of technical education. Assam Science and Technology University (ASTU), shall conduct 10 such training programs in a financial year.

Some of topics suggested by AICTE which may be included in Training Programme curricula are as below:

1. Examination reforms.
2. Mentor’s Training as per the norms of NITTT.
3. Cognitive skills & Design thinking.
4. NBA Accreditation & the processes.
5. Identifying problems & double diamond approach towards design.
6. Model curriculum as prescribed by AICTE.
7. Induction program for students as prescribed by AICTE.

8. Intellectual property management at early stage of innovation & start - ups.

9. Frugal innovations & social entrepreneurship.

vi **Certification:** Assam Science and Technology University (ASTU) will do the certification of these programs jointly with AICTE. Assam Science and Technology University (ASTU), will ensure that the certificates shall be issued only to those participants, **who qualify the test.**

vii **Host:** Assam Science and Technology University (ASTU), will act as the host.

viii **Submission of documents:** After conduct of each of the training program following shall be submitted to AICTE:

- a. Detailed schedule of training program.
- b. List of resource persons invited with full address, contact details, topics, etc.
- c. List of participants attended the training program.
- d. Copy of question paper and mark sheet for the test conducted at the end of program.
- e. Minimum five photographs and a video CD of selected sessions.

ix **Utilization Certificate:** Assam Science and Technology University (ASTU) shall submit yearly report, statement of expenditure and Utilization Certificate for sanctioned grants **within a month after the end of each financial year** duly audited by a certified Chartered Accountant firm. The accounts shall be open to inspection by the officials of AICTE and an audit by the Statutory Auditors.

x **Infrastructure:** Being a residential program, the Assam Science and Technology University (ASTU), shall have requisite infrastructure viz. guest house, dining hall etc.

xi **Role and responsibilities of AICTE**

- AICTE shall nominate a representative to attend the meetings of Monitoring Committee.

- AICTE shall sanction and release the grants in favor of Assam Science and Technology University (ASTU) as admissible.
- An appropriate advertisement shall be placed by AICTE & Assam Science and Technology University (ASTU) and applications will be invited online on Assam Science and Technology University (ASTU), web-portal with a link on AICTE's website.
- AICTE shall conduct surprise visits to some institutes while the program is in progress.
- AICTE will release a grant of Rs. 1.5 lakh to Assam Science and Technology University (ASTU) per training program to meet the expenditure to the extent of Rs. 1.5 lakh or the actual expenditure, whichever is less.
- AICTE shall release its contribution towards the expenditure for the conduct of such training programs **only on receipt of the documents from Assam Science and Technology University (ASTU), as stated at (viii) and (ix) above.**

xii **Validity of Agreement:** This arrangement shall be effective upto maximum of **five years**, starting from the date of signing of the Agreement and its continuance will be subject to annual review of the scheme and deliverables.

xiii **Resolution of dispute:**

a) Any dispute between the parties arising in connection with the performance of this MOU shall be resolved amicably between the parties through a process of negotiation by the representatives of both the parties.

b) In case the dispute is not resolved, then it shall be referred to the Chairman, AICTE and the Vice-Chancellor of the University for settlement. Even then, if any issue still remains unresolved, then it shall be referred to the Arbitrator who shall be appointed with the consent of both the parties. The seat of the Arbitrator shall be at New Delhi and proceeding shall be in accordance with the provisions of the Arbitration and Conciliation Act, 1996.

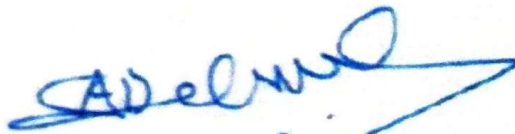
- xiv. **Termination: "The AICTE in its sole discretion, by giving prior notice of one month to the other party, may terminate this agreement without assigning any reason.**

This MoU/agreement shall come into force from the date both the parties have signed the same.

Both the parties have considered and read the T&C of this agreement and thereafter agreed to sign this agreement on 07-10-2020.

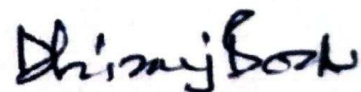
IN WITNESS whereof, the parties hereto have caused this agreement to be signed in their respective name as on the day, month and year mentioned above.

For and on behalf of
AICTE, New Delhi



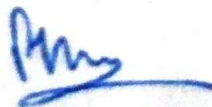
(Prof. Anil D. Sahasrabudhe)
Chairman, AICTE

For and on behalf of
**Assam Science and
Technology University**

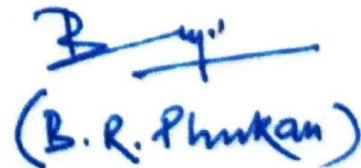


(Dhiraj Bora)
Vice-Chancellor ,
Assam Science and
Technology University

Witness



Witness



(B. R. Phukan)

Academic Registrar
Assam Science And Technology University
Guwahati