

**Metric No. 6.3.1:**

University has taken initiatives for Career Development/ Management development of the Teaching and Non-teaching staffs. Following training/ workshops were conducted in this regard:

<b>Sl. No.</b>	<b>Name of Training/ workshop</b>	<b>Venue</b>	<b>Date</b>
1	Staff Development Program	Prag Continental, Guwahati	23 September, 2019
2	Administrative Effectiveness at Workplace(Staff Development Program)	ASTU, Guwahati	7 <sup>th</sup> December, 2020
3	One day Workshop on Administrative effectiveness at Workplace	Hotel The Manor, Jorhat	4th February, 2020
4	Academic Leadership in Indian Higher Education against the backdrop of NEP2020	Webinar	21 <sup>st</sup> -25 <sup>th</sup> September, 2020



**MANAGEMENT DEVELOPMENT PROGRAMME**  
**Academic Leadership for Indian Higher Education**  
for  
Administrators, Principles, Faculty Members and Officials  
of  
Assam Science and Technology University



## **MDP for ASTU and Affiliated Institutions on “Academic Leadership in Indian Higher Education against the backdrop of NEP2020”**

A customized MDP on “Academic Leadership in Indian Higher Education was organized by IIM Shillong from 21st-25th, Sept,2020 via Virtual Mode .The participants included Faculty ,Senior Officials and Administrative Officers from Assam Technical University and its Affiliated Institutes namely Girijananda Chowdhury Institute of Management and Technology, Scholars Institute of Technology & Management, Bineswar Brahma Engineering College , Girijananda Chowdhury Institute of Pharmaceutical Science , Jorhat Institute of Science & Technology , Assam Engineering College, Guwahati. Altogether 17 participants attended the training.

The program is coordinated by Prof. Rohit Dwivedi and Prof. Sanjeeb Kakoty and inaugurated in the presence of Prof (Dr) Dhiraj Bora- Vice Chancellor, ASTU, Prof D.P.Goyal-Director IIM Shillong, Prof (Dr) A.K. Baruwa -Academic Consultant-ASTU, Prof Ashutosh. B. Murti –Chairman MDP & Consultancy, IIM Shillong along with Faculty and Officers from IIM Shillong.

The National Education Policy 2020 (NEP20) presents an immense opportunity to ensure transformation and desirable social change. The Policy lays down very elegantly that, “A quality higher education must enable personal accomplishment and enlightenment, constructive public engagement, and productive contribution to the society. It must prepare students for more meaningful and satisfying lives and work roles and enable economic independence.” GOI, NEP 2020 (pg. 34, 9.1.1.)

The focus of the program is to provide a frame wherein Academic Leadership could be visualized to facilitate the desired change, both at the Institutional and Individual Levels. This program is specifically designed to encourage participatory learning which would enrich and empower the participants to understand the nuances of the National Education Policy and envision what needs to be done for gearing up Institutions in Assam.

The Highlight of the training was the segment on “Leadership Talk “by Special Invitee and Guest Speakers who not only engaged and enthralled the participants but also greatly inspired them. The sessions taken by Guest Speakers are as below :

- 1.Visioning Higher Education in India by Prof. D.P. Goyal, Director IIM Shillong
- 2.Inspiring for Higher Education by Prof. Anup K Sinha , Chairman Bandhan Bank Limited
- 3.Institution Building and Excellence by Prof. Ranjan Banerjee, Dean SPJIMR
- 4.Excellence in Teaching and Research by Prof. Sarit Kumar Das, Director IIT Ropar
- 5.Arts in Science -Science, scientists and others: an attempt at mutual understanding by Prof. Biswarup Mukhopadhyay, IISER Kolkata
- 6.Evolution of Modern Science in India by Prof..Sreerup Raychaudhuri, TIFR, Mumbai





**Indian Institute of Management, Shillong**  
**Management Development Programme**

**\* Academic Leadership for Indian Higher Education\* for ASTU & Affiliated Institute\***

**(21st – 25th September 2020)**

**Programme Feedback**

Sessions	Excellent (%)	Good (%)	Average (%)
Session 1: Leadership Clinic I (Prof Rohit Dwivedi & Prof Sanjeev Kakoty)	47%	82%	33%
Session 2: Leadership Clinic II (Prof Rohit Dwivedi & Prof Sanjeev Kakoty)	54%	88%	38%
Session 3: Leadership Clinic III (Prof. Rohit Dwivedi & Prof Sanjeev Kakoty)	60%	40%	0%
Session 4: Leadership Talk: Visioning Higher Education in India (Prof.D.P.Goyal,Director IIM S)	82%	18%	0%
Session 5: Happiness, Education and Development (Prof. Rohit Dwivedi)	56%	44%	0%
Session 6: Leadership Talk: Inspiring for Higher Education (Prof. Anup K Saha, Chairman Bandhan Bank Ltd.)	83%	17%	0%
Session 7: Leadership Talk: Institutional Building and Excellence (Prof. Ranjan Banerjee, Dean SPMMI)	100%	0%	0%
Session 8: Thinking Academic Administration (Prof. Ranit Joshi)	67%	33%	0%
Session 9: Contextualizing Education (Prof. Sanjeev Kakoty)	64%	36%	0%
Session 10: Leadership Talk: Excellence in Teaching and Research (Prof.Salit Kumar Das, Director IIT Ropar)	93%	7%	0%
Session 11: Reflections (Prof. Rohit Dwivedi)	80%	20%	0%
Session 12: Leadership Talk: Arts in Science (Prof. Minarup Mathopadhay, IISER Kolkata)	36%	27%	27%
Session 13: Values and Higher Education (Prof. Sanjoy Mukherjee)	70%	80%	0%
Session 14: Teaching-Learning Digital Platforms (Prof.Nitin)	54%	46%	0%
Session 15: Pedagogical Inspiration for Higher Education (Prof. Lata Chakraverty)	100%	0%	0%
Session 16: Leadership Clinic IV (Prof. Sanjeev Kakoty and Prof Rohit Dwivedi)	73%	27%	0%
Session 17: IT and Governance (Prof. Basu Raychooudhury)	83%	8%	8%
Session 18: Leadership Talk: Evolution of Modern Science in India (Prof. Sreejaya Raychaudhuri, TIFR, Mumbai)	73%	18%	8%
Session 19: Leadership Clinic V (Prof. Rohit Dwivedi and Prof. Sanjeev Kakoty)	78%	22%	0%
<b>Total Average Score</b>	<b>71%</b>	<b>26%</b>	<b>3%</b>

  
 Chairperson - MDP

Indian Institute of Management  
 Shillong





# ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY

(A State University of Government of Assam constituted by "Assam Science and Technology University Act, 2007")  
Telonia Road, Near Assam Engineering College, Jalukbari, Gauhati-781013, Assam  
Website: www.astu.ac.in

## Registration Sheet

One Day Training Programme on Staff Development  
23<sup>rd</sup> September 2019

Sl. No.	Name	Institute	email	Contact No.	Signature
1	BISAY CH DEKA	J. E. C.	b.deka1970@gmail.com	9957443663	
2	AMLAN DUTTA	JEC	amlandutta49@gmail.com	8686009167	
3	RIKHI DOLEY	JEC	rdoley.jec@gmail.com	9365271005	
4	BABUL DAS	JEC	babuldas.jec@gmail.com	6002694064	
5	DIPTI RANI DAS	JEC	diptirani.jec@gmail.com	9854859082	
6	ANIMA BORAH	JEC	animaborah1987@gmail.com	881987336	
7	DIPOK KAITUM	JIST	dipokkaitum3@gmail.com	9854356168	
8	MRRATNA BARUAH	GIMT	mrnatna@gimt-gauhati.ac.in	9599952010	
9	BANAJIT NATH	GIMT	banajitnath@gimt-gauhati.ac.in	7002525512	
10	BHABEN HAZARIKA	JIST	bhaben.jist@gmail.com	8011432020	



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*Handwritten signature/initials*





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S.No.	NAME	INSTITUTE	EMAIL	CONTACT NO	SIGNATURE
11	Roma Kante Barua	JIST		94350-53227	
12	Dhruv Jyoti Datta	JIST		995490559	
13	Mridul Das	GIMT, Ghy		9706215713	
14	Javed Ahmed	JIST	javedahmed10000@gmail	9854161443	
15	Bipu Borah	JIST		9854172268	
16	N.D. Barua	GIMT		98648-12734	
17	Anup Kumar Das	GIMT, Ghy	anup82@gmail	7002995222	
18	Jyotirajit Nath	GIMT		9854127187	
19	ANUJ MEDHI	GIMT		9864855054	
20	DWIPEN DAS	GIMT	dwipendassgimtg@gmail.com	9859174967	
21	BIJAN DAS	BEEC	bijadadane@gmail.com	7002345297	
22	Prasanta K. Brahma	BEEC	Kprasantabrahma123@gmail.com	8638287933	
23	Rabi Roy	BEEC, Koj	baglab07@gmail.com	8471996585	
24	Chandan Brahma	BEEC Koj	chandanbrahma12@gmail	8636483058	



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	NAME	INSTITUTE	EMAIL	CONTACT NO.	Sign
1	Dhiman Kalita	ASTU			[Signature]
2	Aiganta G.	ASTU			[Signature]
3	T. Bala	ASTU			[Signature]
4	Pranay Kumar	ASTU			[Signature]
5	Rajib Kalita	ASTU			[Signature]
6	HEMAGNI DEKA	ASTU			[Signature]
7	Ranya Kumari Patra	ASTU			[Signature]
8	Pranjal Kumar	ASTU			[Signature]
9	Niraj A.	ASTU			[Signature]
10	A. V. MAHANTA	ASTU			[Signature]





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## ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY

### ADMINISTRATIVE EFFECTIVENESS AT WORKPLACE UNDER TEQIP-III ON 04<sup>th</sup> FEBRUARY, 2020

#### Registration

SL NO	NAME (fill up in block letters)	CASTE (ST/SC/OBC/UR)	GENDER (M/F)	INSTITUTE	DESIGNATION	SIGNATURE
1	TOKHESWAR GOGOI	OBC	M	Golaghat Engg College	Junior Assistant	[Signature]
2	ROMA KANTA DAS	SC	M	JIST, Jorhat	Sr Asstt	[Signature]
3	RAJEN DAS	SC	M	JIST, Jorhat	UDA	[Signature]
4	Premy Borah	PROBC	M	JEC, Jorhat	Jr Asstt	[Signature]
5	Nubamita Nhamthachan	Genl.	F	JIST	W A	[Signature]
6	Ambar Dutta	OBC	M	JEC, Jorhat	Jr Asst	[Signature]
7	Hemanta Gogoi	OBC	M	JIST, Jorhat	Gr IV	[Signature]
8	Sandip Borah	OBC	M	JIST, Jorhat	Gr IV	[Signature]
9	ANMAN AZIZ	UR	M	JIST, Jorhat	Jr Asst	[Signature]
10	DARIDA JYOTI BORAH	OBC	M	JIST, JORHAT	Supervising Engineer	[Signature]
11	BIDAYCH DEKA	OBC	M	JEC, JORHAT	ASST LIAISON	[Signature]
12	Bibha Borah	OBC	M	JIST, Jorhat	Sr Asstt	[Signature]
13	Dhruba Jyoti Deka	UR	M	JIST Jorhat	Driller	[Signature]
14	REKHA DOLY	ST (F)	M	JEC, Jorhat	Jr Asstt	[Signature]
15	RISHIM GOGOI	OBC	F	JIST, JORHAT	OFFICE Asst	[Signature]



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### Registration

SL NO	NAME (fill up in block letters)	CASTE (ST/SC/OBC/UR)	GENDER (M/F)	INSTITUTE	DESIGNATION	SIGNATURE
✓ 16	Ms. kamna Gogoi	OBC	F	JIST, JORHAT	Lab. Asst.	Ms. Gogoi
✓ 17	MS JULI ROADI	OBC	F	JIST, JORHAT	OFFICE	J. Gogoi
✓ 18	Ms. Nabanita D.	Gen	F	JIST, Jorhat	Office	N. D.
✓ 19	Dr. Anindita Gogoi	OBC	M	JEC Jorhat	Office	Anindita
✓ 20	Rakesh Kumar Singh	Gen.	M	JEC	Sr. Asst.	R. Singh
✓ 21	Anima Bant	OBC	F	JEC	Library	A. Bant
✓ 22	Kapali Borah	OBC	F	JEL	Library	K. Borah
✓ 23	DIPTI RANI DAS	SC	F	JEC	Office	D. Das
✓ 24	BHABEN HAZARIKA	OBC	M	JIST JORHAT	PHARMACY	B. Hazarika



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Website: www.astu.ac.in

VENUE- ASTU Seminar Hall, Guwahati

One-day Training Programme on Administrative Effectiveness at Workplace under TEQIP-III on 05/12/2020

## Registration

SL NO	NAME (fill up in block letters)	CASTE (ST/SC/OBC/UR)	GENDER (M/F)	INSTITUTE	PHONE NO	SIGNATURE
1	KRISHNA CHOUDHURY	OBC	M	SITM	995401596	
2	UTTAM DEB	UR	M	SITM	9435416949	
3	SOURAV ROY	General	M	SITM	8876108239	
4	Banwara Rout	General	F	SITM	9002991922	
5	Ananta Rai	General	F	SITM	6036651482	
6	Parlie Dutta	General	F	ASTU	9708-538115	
7	Bhanu Khatun	Gen	M	ASTU	9101676970	
8	Pranab Raj Barman	UR	M	AEC	9854346695	
9	Madhesh Barman	UR	M	AEC	7896711901	
10	Dr. S. Raj		M	AIM	9864013214	
11	N. J. Barman	Gen	M	GIIT	9844812324	
12	Pranab Das	OBC	M	GIIT	7009582770	
13	ARUP KUMAR DAS	OBC	M	GIIT, Guwahati	7002935242	
14	ANUJ MEDHI	Gen	M	GIIT, AZAKA	9864855034	



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1	KRISHNA CHOUDHURY	OBC	M	SITM	9957011596	
2	UTTAM DEB	UR	M	SITM	9435409492	
3	SOURAV ROY	General	M	SITM	8876708239	
4	Barnasree Koul	General	F	SITM	9002991922	
5	Anika Das	General	F	SITM	6026651487	
6	Parvati Dutta	General	F	ASTU	9706558115	
7	Bhramit Kachala	UR	M	ASTU	9101676970	
8	Pranab Jyoti Sarma	UR	M	AEC	9854946535	
9	Maheeth Barman	UR	M	AEC	7896711901	
10	Dr. S. Raj		M	AIM	9864013211	
11	N J Barua	Gen	M	GIIT	9864812724	
12	Pranfeet Das	OBC	M	GIIT	7009582770	
13	ARUP KUMAR DAS	OBC	M	GIIT, Guwahati	7002935262	
14	ANUJ NEETHI	GEN	M	GIIT, Azara	9864855254	





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SL. NO	NAME (fill up in block letters)	CASTE (ST/SC/OBC/UR)	GENDER (M/F)	INSTITUTE	PHONE NO	SIGNATURE
15.	DIPANKAR KALITA	GEN	M	AEC	7002081831	<i>[Signature]</i>
16.	DIPANKAR KALITA	GEN	M	AEC	882232179	<i>[Signature]</i>
17.	Jagdish Chandra Sarma	OBC	M	AEC	8403913869	<i>[Signature]</i>
18.	Lusida Sar	Female	F	AEC	7571892862	<i>[Signature]</i>
19.	Pranoy Kumar	OBE	M	ASTU	9306401481	<i>[Signature]</i>
20.	Sanjay Baruah	Gen	M	ASTU	9854740035	<i>[Signature]</i>
21.	Niharika Choudhury	OBC	F	ASTU	7002920436	<i>[Signature]</i>
22.	Purabi Kalita	GEN	F	ASTU	8486556074	<i>[Signature]</i>
23.	MRIDUL DAS	GEN	M	GIANT, Ghy	9706215713	<i>[Signature]</i>
24.	Pratim Mondal DAS	GEN	F	GIANT, Ghy	9864151400	<i>[Signature]</i>
25.	BITOPAN TALUKDER	GEN	M	ASTU	8638671730	<i>[Signature]</i>
26.	Jasjit Lal Saha	Gen	M	ASTU		<i>[Signature]</i>
27.	S. Mazumdar	SC	M	ASTU	7002171155	<i>[Signature]</i>
28.	S. K. D.	Gen	H	ASTU	7002277006	<i>[Signature]</i>
29.	Kangkan Barua	Gen	M	ASTU	9864276227	<i>[Signature]</i>
30.	Masibul Haque	M.O.B.C	M	A.E.C	967810955	<i>[Signature]</i>
31.	Nilamoni Sarma	Gen	M	A.E.C.	9101194706	<i>[Signature]</i>
32.	B COE (S. Murali)			ASTU		<i>[Signature]</i>



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SL NO	NAME (Fill up in block letters)	CASTE (ST/SC/OBC/UR)	GENDER (M/F)	INSTITUTE	PHONE NO	SIGNATURE
32	Sukham Basishtha	UR	M	ASTU	98743 7974	[Signature]
34	Anwar Deka	UR	M	"	8320171009	[Signature]
35	Shreehidhara Gogoi	OBC	F	ASTU	9920076812	[Signature]
36	Prince-6, Resident Assam, VC	Total-9				
37	HEMAGNI DEKA	UR	F	ASTU	9898055783	[Signature]
38	TAPASHI KALITA	UR	F	ASTU	9854356950	[Signature]
39	Mohammad Bhattacharyya	UR	M	ASTU	9101558617	[Signature]
40	Nishant Bhattacharyya	UR	M	ASTU	7002342812	[Signature]
41	Karabee Das	ST	F	ASTU	6901591378	[Signature]
42	M. Bora (no bag)			ASTU	991155480	[Signature]
43	P. Bora		M	ASTU	9954816096	[Signature]
44	H.D. Choudhury (no bag)	GEN	M	ASTU	9959077964	[Signature]
45	Sanghata Dutta	OBC	F	"	8876376935	[Signature]
46	MARME SWAR					
47	Export	Total-2				
48	Tanmoy Hazarika	OBC	M	"	9799336233	[Signature]
49	Sumi Lakshmi	GEN	F	"	8473001347	[Signature]
	Exports + 2					
	50. RIMLEE CAINTA	OBC	F	"	7002968047	[Signature]



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**ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY**

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Memo No:-ASTU/EC(M)/71/2014/ 6135

Date: 22-11-2017

**Minutes of the 19<sup>th</sup> Executive Council Meeting held on 16-11-2017 at the Conference Hall of Assam Science and Technology University, Jalukbari, Guwahati-781013**

The 19<sup>th</sup> Executive Council meeting was held under the chairmanship of Dr. Dhiraj Bora, Vice Chancellor, ASTU where the following members were present:

- 1) Dr. Dhiraj Bora, Vice Chancellor, Chairman.
- 2) Dr. Anil Kumar Goswami, Retd. Principal, Cotton College.
- 3) Dr. A.K. Gogoi, Prof. IIT, Guwahati.
- 4) Dr. U.S. Dixit, Prof. IIT, Guwahati.
- 5) Dr. A. K. Baruwa, Principal, NITS Mirza
- 6) Dr. B. Banerjee, Principal, RSET, Betkuchi
- 7) Prof. Gayatree Goswamee, Gauhati, University
- 8) Dr. Nripen Das, Registrar (i/c), Member Secretary.

At the very outset the members of the Executive Council were welcome by the Registrar, ASTU.

After due deliberations, the following resolutions have been taken and adopted.

1. The Vice Chancellor informed the Executive Council about the visit of the University officials to meet the Chancellor of the University His Excellency Prof. Jagdish Mukhi, Hon'ble Governor of Assam on 08/11/2017.
2. The minutes of 18<sup>th</sup> Executive Council meeting held on 14/07/2017 were approved and adopted. The action taken on minutes of 18<sup>th</sup> Executive Council were explained by the Registrar.
3. The Executive Council discussed the proposed affiliation of the 5 (five) State Engineering Colleges as per Govt. notification no. ATE.19/2017/70 dated 25/10/2017 and ATE.19/2017/71 dated 25/10/2017. The Executive Council decided to hold special B.E. examination for the existing syllabus of the State Engineering colleges for the 1<sup>st</sup> semester students.
4. The minutes of 16<sup>th</sup> and 17<sup>th</sup> Academic Council meeting were approved and adopted. The minutes of 18<sup>th</sup> Academic Council meeting were read for information to the Hon'ble members.
5. As per the financial reporting minutes of the 13<sup>th</sup> Purchase Committee meeting held on 14/09/2017 was approved.
6. The financial reporting of the following topics was informed and approved by the Executive Council:
  - (i) All total 18 numbers of tender opening meetings were held till date and it was informed to the Executive Council.
  - (ii) The utilization of funds under TEQIP-III of MHRD were approved by the Executive Council. The Vice-Chancellor is authorized to take decision regarding utilization of funds under TEQIP-III. The Executive Council will be equivalent to the Board of Governors for all issues related to TEQIP-III project.
  - (iii) It was informed that under TEQIP-III prospect, an amount of nearly Rs. 20 crores will be allocated to the University by Govt. of India under World Bank program.



Nm-2

- (127)
- (iv) The medical and health insurance for the employees of ASTU amounting to Rs. 5,24,924/- (Rupees Five Lakh Twenty-Four Thousand Nine Hundred and Twenty-Four only) were approved in favour of National Insurance Company Ltd. covering benefits as per the terms and conditions of the insurance scheme.
- (vi) The Executive Council approved the creation of corpus fund for University Pension Scheme for those employees who have joined the University having old pension scheme in their earlier service before joining ASTU. The corpus fund will be created by transferring suitable amount from the own resources of the University from time to time.
6. The Executive Council approved the evaluation and scrutiny rate as:  
Evaluation per Answer Script = Rs. 25/-  
Scrutiny per Answer Script = Rs. 5/-
7. The Non-collegiate fine for all courses (where applicable) was approved as Rs. 500/- (Rupees Five Hundred only).
8. The appointment of the following persons have been approved by the Executive Council:

Sl.No.	Name	Post	Status of Joining	Date of Joining
1	Dr. Sangadi Murali Mohan	Controller of Examinations	Joined	15/09/2017
2	Dr. Nripen Das	Registrar	Joined	07/08/2017
3	Rizwana Firdoushi	Junior/Office Assistant	Didn't Join	N/A
4	Amrit Nayan Baruah	PS to Vice-Chancellor (contractual)	Joined	28/07/2017
5	Pallav Kamal Sarma	OSD (Store and Purchase) (Contractual)	Joined	11/09/2017
6	Dr. Bharat Kakati	OSD (Academic Planning)	Joined	28/08/2017
7	Manoj Nath	Project Officer under TEQIP-III (contractual)	Joined	09/11/2017
8	Maharnav Bhattacharye	Project Assistant under TEQIP-III (contractual)	Joined	06/11/2017
9	Dibyajyoti Borah	Project Assistant under TEQIP-III (contractual)	Joined	06/11/2017

**Any Other Business:**

- It was decided to request the following persons to compose a University Song which will be later on finalized by a committee to be formed by the University. The names of the persons are:  
(i) Dr. Amarjyoti Choudhury  
(ii) Shri Biren Dutta  
(iii) Shri Ramen Baruah
- The convocation date of the University is to be decided by the Vice-Chancellor at a suitable time next year.
- The Executive Council was appraised that the 3<sup>rd</sup> University Court meeting will be held in the month of December, 2017 as per the convenience of the Hon'ble Chancellor.
- The new University logo has been recommended to the University Court for adoption.

The meeting ended with a vote of thanks.

*Pranijyoti Borah*  
Countersign



*Nripen Das*  
Registrar  
Assam Science and Technology University





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Memo No: ASTU/EC(M)/71/2014/ 6037

Date: 17/01/2020

## Minutes of the 22<sup>nd</sup> Executive Council Meeting held on 31/12/2019 at the Conference Hall of Assam Science and Technology University, Jalukbari, Guwahati-781013

The 22<sup>nd</sup> Executive Council meeting was held under the chairmanship of Dr. Dhiraj Bora, Vice Chancellor, ASTU where the following members were present:

- 1) Dr. Dhiraj Bora, Vice Chancellor, ASTU, Chairman.
- 2) Dr. Atul Bora, Principal, Assam Engineering College, Guwahati & Director of Technical Education, Govt. of Assam
- 3) The Principal, GIMT, Azara, Guwahati.
- 4) Dr. Anil Kumar Goswami, Former Principal, Cotton College, Guwahati.
- 5) Dr. Okhil Kumar Medhi, Former Vice Chancellor, Gauhati University.
- 6) Prof. Gayatree Goswamee, Deptt of Education, Gauhati University.
- 7) Dr. Anup Kumar Gogoi, Ex- Professor, IIT, Guwahati.
- 8) Dr. U.S. Dixit, Professor, IIT, Guwahati.
- 9) Dr. Nripen Das, Registrar, ASTU, Member Secretary

At the very outset the members of the Executive Council were welcome by the Vice Chancellor, ASTU.

After due deliberations, the following resolutions have been adopted.

1. The Vice Chancellor, Prof. Dhiraj Bora spoke about the progress of the university during the period February, 2019 to December, 2019. He mentioned that ASTU conducted the first convocation to award degree and diploma from its inception at the GMC auditorium at Guwahati. He spoke about the collaborative Research and study through MOU signed with different organizations. He gave an overview of the Research laboratories established under CRH (Central Research Hub) out of TEQIP III fund. He also referred to about 93 academic programmes conducted in different institutions of the state and successful conduction of North East Hackathon during 2019 by the University. He highlighted the academic activities of curriculum revision of the university by introduction of CBCS Scheme on Science subject developed with the help of Board of Studies of different subjects, introduction of Open Book Exam for management students and revision of course curriculum of all engineering subjects as per AICTE and UGC guidelines. The university conducted various academic programmes under TEQIP III. One recent programme was on Gandhi and Technology which was a conference to highlight technological aspects on views of Mahatma Gandhi on technology.

The university conducted a series of popular programme on Science and Technology named "Catch Them Young for Engineering" in various places of the state. He also spoke about reduction of number of RTI with introduction of digitization of the examination system. The infrastructure augmentation by APWD and other contractors under TNEIF programme were mentioned. Registration of NAD and formation of NSS Cell in ASTU were also highlighted.



*Nripen Das*



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**ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY**  
(A State University of Government of Assam constituted by "Assam Science and Technology University Act, 2009")  
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**Agenda item No. 16 : Report on Brahmaputra College**

**Resolution :** The EC has suggested to watch the college upto July, 2020, and to submit a status report to EC again for discussion.

**AGENDA ITEM NO.17 : RTI status (for information)**

**Resolution :** The status of RTI was informed to the Council members as below :

Sl. No.	Application received	Application replied
1	66	64

**AGENDA ITEM NO.18 : 12B Registration issue (for information)**

**Resolution :** The EC has approved a proposal to submit the 12b application form to UGC as early as possible with all necessary documents.

**AGENDA ITEM NO.19 : Employee benefit – Medical insurance and bus service for the employees (For information to the EC).**

**Resolution :** The medical insurance scheme is again allowed to be repeated also for the next year. The possibility to include new members by proportionate increase of university contribution during the period should be discussed with the parties and include for future.

The Bus service for the employees and students are also approved by the EC.

**AGENDA ITEM NO.20 : Status of MOU signed (for information)**

**Resolution :** Status of MOU

There were altogether 10 nos. of MOU during the period by the university is approved by the Council.

The following are the list of MOU's signed with Assam Science and Technology University, Guwahati:

- 1) MOU signed with CIT, Kokrajhar on 29/11/2019.
- 2) MOU signed with Information and Library Network Centre (INFLIBNET) on 24/10/2019.
- 3) MOU signed with Assam Electronics Development Corporation for ERP software on 13/09/2019.
- 4) MOU signed with Cambridge Assessment English on 22/11/2018.



*Nirjita*





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Tetelia Road, Near Assam Engineering College, Jalukbari, Guwahati-781013, Assam  
Website: www.astu.ac.in

No: ASTU/regi\_office/EC/2022/176/ 7330

Date: 17/11/2022

### Minutes of the 25<sup>th</sup> Executive Council Meeting held on 14/10/2022 at the Conference Hall of Assam Science and Technology University (ASTU), Jalukbari, Guwahati-781013

The 25<sup>th</sup> Executive Council meeting was held under the chairmanship of Prof. Narendra S Chaudhari, Vice Chancellor, ASTU. Secretary to EC, Dr Nripen Das, Registrar also participated.

The following members were present:

- 1) Prof. Narendra Chaudhari, Vice Chancellor, ASTU, Chairman.
- 2) Sri Rukma Gohain Baruah, Chairman, Assam Higher Secondary Education Council, Assam.
- 3) Dr. Atul Bora, Principal, Assam Engineering College, Guwahati.
- 4) Dr. Thuleswar Nath, Principal, GIMT, Azara, Guwahati.
- 5) Shri Bhawarlal Agarwala, Director, Mechfab Engineering Industries Pvt. Ltd.
- 6) Prof. (Mrs.) Jyotsna Kumari Biswal Rout, Ex-Head and Professor, Deptt. of MIL, Gauhati University, Guwahati.
- 7) Shri Alok Kumar Tripathi, Paltanbazar, Guwahati.
- 8) Prof. Parameswar K. Iyer, Deptt. of Chemistry & Centre for Nano Technology, IIT, Guwahati.
- 9) Prof. Stuti Deka, Professor, PG Department of Law Gauhati University, Guwahati.
- 10) Dr. Jayanta Pathak, Professor, Assam Engineering College, Jalukbari, Guwahati.

The following members requested leave of absence:

- 1) Dr. Sarbeswar Bujarbaruah, Ex-Professor and Director, CPP-IPR, Guwahati, due to health reason.
- 2) Sri Dhrubajyoti Bora, ACS, Director of Technical Education, Govt. of Assam, due to urgent official works.
- 3) Sri Dharma Kanta Mili, ACS, Director of Higher Education, Govt. of Assam, due to urgent official works.

Special Invitees for specific Agenda Points only –officers in ASTU:

- 1) Dr. Debajyoti Goswami, Finance and Accounts Officer

Leave of absence requested by special invitee:

- 1) Dr. B.R. Phukan, Academic Registrar

Chairman of the Executive Council (EC) and Vice Chancellor, ASTU, Prof. Narendra Chaudhari welcomed the members of the Executive Council.

The members of the Executive Council offered condolences at the untimely demise of Prof. Dhiraj Bora, 2<sup>nd</sup> Vice Chancellor, ASTU by observing one-minute silence in his honour.

The 25<sup>th</sup> Executive Council Meeting started with the University Anthem.

*Nripen Das*  
Registrar  
Assam Science and Technology University  
Guwahati



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following employees after completion of two years of probation period with retrospective effect.

### I. Non-technical staff:

No.	Name	Designation	Date of Joining First service in ASTU	Date of completion of probation period
1	Sri Chandan Bhattacharva	Assistant Accountant Administrative	20/06/2019	19 June, 2021
2	Sci Pranoy Kumar	Assistant Secretary to the Vice Chancellor	20/06/2019	19 June, 2021
3	Sri Sisam Raj Chakraborty	Junior Assistant Front Office Assistant	27/06/2019	26 June, 2021
4	Smti Hemashree Das		30/01/2020	29 Jan. 2022
5	Ms Pranita Deka			

### II. Technical Staff:

No.	Name	Designation	Date of Joining First service in ASTU	Date of completion of probation period
1	Sri Basanta Barman	System Administrator	01/01/2020	31 Dec., 2021
2	Sri Sanjiv Baishya	Stenographer, Grade - I	16/11/2019	15 Nov., 2021

(EC-25-13) (ii): The Executive Council approved the resignation of Smt. Urmi Dev Sharma from the post of Junior Assistant w.e.f. 14/08/2018.

(EC-25-13) (iii): Fixation of pay for Dr. Indranil Chanda and Dr. Debajyoti Goswami  
The Executive Council approved the pay fixation of both Dr. Indranil Chanda and Dr. Debajyoti Goswami vide Govt. of Assam order No. FPC.60/2017/52 dated 4<sup>th</sup> September, 2018. The Executive Council advice the university administration to communicate to the Govt. of Assam in this regard.

### AGENDA ITEM NO. 14

*ASTU Employees service benefits - Appraisal and approval.*

**Resolution:**(EC-25-14) (i): The Executive Council adopted the office memorandum No. PPG(P)/165/2014/36 dated 01/02/2021 for extension of benefits of Retirement Gratuity and Death Gratuity etc. for ASTU employees.

(EC-25-14) (ii): The Executive Council members approved the Medical Insurance Scheme of the University.

(EC-25-14) (iii): The Executive Council approved the Government of Assam Employees benefit Scheme namely Modified Assured Career Progression Scheme (MACPS) vide notification No. FPC.12/2017/4 dated 06/07/2017, for financial upgradation.

*[Signature]*  
Approved  
Assam Science and Technology University  
Guwahati





No: ASTU/regi\_office/EC/2022/176/ 741

Date: 18/03/2024

Minutes of the 32<sup>nd</sup> Executive Council Meeting held on 02/03/2024 at the Conference Hall of Assam Science and Technology University (ASTU), Jalukbari, Guwahati-781013(Physical and Virtual Mode)

The 32<sup>nd</sup> Executive Council meeting was held under the chairmanship of Prof. Narendra S Chaudhari, Vice Chancellor, ASTU.

The following were present:

- 1) Prof. Narendra Chaudhari, Vice Chancellor, ASTU, Chairman
- 2) Dr. Kalyan Kalita (i/c), Principal, Assam Engineering College, Guwahati
- 3) Shri. Bhawarlal Agarwala, Director, Mechfab Engineering Industries Pvt. Ltd
- 4) Prof. (Mrs.) Jyotsna Biswal Rout, Ex-Head and Professor, Deptt. of MIL, Gauhati University
- 5) Prof. Stuti Deka, Professor, PG Department of Law, Gauhati University, Guwahati
- 6) Dr. Jayanta Pathak, Professor, Assam Engineering College, Jalukbari, Guwahati
- 7) Prof. Parameswar K. Iyer, Deptt. of Chemistry & Centre for Nano Technology, IIT G (online)
- 8) Dr. Nripen Das, Registrar, ASTU, Secretary

At the very outset, Prof. Narendra Chaudhari, Vice Chancellor welcomed all the members of the 32<sup>nd</sup> Executive Council meeting.

Dr. Nripen Das, Registrar of this University offered introductory comment to all the honorable members and explained the objective of the meeting.

The 32<sup>nd</sup> Executive Council Meeting started with the University Anthem.

After due deliberations the following resolutions have been adopted:

<b><u>AGENDA EC-32-03</u></b>	<b>Confirmation of the minutes of 30<sup>th</sup> Executive Council Meeting</b>
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**Resolution (EC-32-03):** The Executive Council approved the minutes of the 30<sup>th</sup> Executive Council Meeting held on 16/08/2023.

<b><u>AGENDA EC-32-04</u></b>	<b>Confirmation of the minutes of 31<sup>st</sup> Executive Council</b>
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**Resolution (EC-32-04):** The Executive Council approved the minutes of the 31<sup>st</sup> Executive Council Meeting held on 14/11/2023

<b><u>AGENDA EC-32-05</u></b>	<b>Action taken report of 30<sup>th</sup> Executive Council meeting held on 16/08/2023.</b>
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*Nripen Das*



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<b><u>AGENDA EC-32-12</u></b>	Introduction of Medical Health Insurance for the year 2024-2025 for the employees of the university.
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**Resolution (EC-32-12):** The Executive Council approved the Medical Health Insurance for the year 2024-2025 for the employees of the university like preceding years.

<b><u>AGENDA EC-32-13</u></b>	Approval of Advertisement.
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**Resolution (EC-32-13):** The Executive Council approved to advertise the post of Accountant.

<b><u>AGENDA EC-32-14</u></b>	Any other matter with the prior permission of the Chair.
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**Resolution (EC-32-14):** Nil

The meeting ended with a vote of thanks

Secretary, Executive Council and  
Registrar  
Assam Science and Technology  
University





# ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY

State University of Government of Assam constituted by "Assam Science and Technology University Act, 2009")  
Tetelia Road, Jalukhari, Guwahati-13

ASTU/FC/36/2014/Vol-II-III/ 7370

Dated: 08.01.2018

## Minutes of the Seventh Finance Committee Meeting held on 04.01.2018

Meeting of the Seventh Finance Committee Meeting of the Assam Science and Technology University, Guwahati held on 06.01.2018 under the chairmanship of Prof. Dhiraj Bora, Vice Chancellor.

The following members were present:-

1. Prof. Dhiraj Bora, Vice Chancellor, Chairman
2. Dr. Biswajit Banarjee, Principal, RSET, Member.
3. Sri P. K. Das, Senior Financial Adviser, Higher Education Department, Govt. of Assam, Dispur.
4. Dr. Nripen Das, Registrar, ASTU Member Secretary.
5. Sri Debajyoti Goswami, Finance & Accounts Officer, ASTU (Convenor).

The following members could not present due to the pre occupation:

1. Dr. A.K. Baruwa, Principal, NITS, Mirza - Member.
2. Dr. A.K. Gogoi, Professor, IITG- Member and consented has been received through the telephonic talk.
3. Mrs. Anjali Saikia Baruah, Joint Secretary, Higher Education Department, Govt. of Assam, Dispur.

At the very outset, Dr. Dhiraj Bora, Vice Chancellor welcomes all the members of the 7<sup>th</sup> Finance Committee meeting.

Nripen Das, Registrar, also welcomes all the members.

Debajyoti Goswami, Finance and Accounts Officer of this University explained the objective of the meeting.

After due deliberations the following resolutions have been taken:

1. Minutes of the 6<sup>th</sup> Finance Committee Meeting held on 14/03/2017 (Tuesday) have been appraised and it approved.
2. The Committee has been appraised of the action taken report of the minutes of the 6<sup>th</sup> Finance Committee meeting.
3. Appraised & Approved:
4. The Committee has been appraised and it approved the medical and health insurance scheme. 3 nos. of quotations received on invitation of expression of interest. The National Insurance Company Ltd. was found as lowest (L<sub>1</sub>) with an offer of Rs. 5,24,924.00 (Rupees Five Lakhs Twenty-Four Thousand Nine Hundred Twenty-Four only) annually with maternity benefit coverage for all the employees of ASTU.
5. The Committee has been appraised and it approved the Annual Accounts for the financial year 2016-17 and appraised that the closing balance as per Statutory Audit Report as on 31<sup>st</sup> March, 2017, as follows:

Sl. No	Particulars for closing balance	Amount (Rs.)
1	Cash at Bank	
	State Bank of India, AEC Br./S.B A/C No - 32099621663	7,26,93,595.78
2	State Bank of India, AEC Br. NPS A/C No - 34366963054	11,073.00
3	State Bank of India, AEC Br./S.B A/C No - 33768271543	1,13,47,145.71
4	State Bank of India, AEC Br./PFMS A/C No - 36462701811	10,004.00
5	State Bank of India, AEC Br./RBF A/C No - 36048378538	40,449.00
6	Cash in Hand	26,690.00



No. ASTU/FC/36/2014/Vol-III/ 9543

Dated: 30/01/2019

**Minutes of the 10<sup>th</sup> (Tenth) Finance Committee Meeting held on 11.12.2018**

The meeting of the 10<sup>th</sup> (Tenth) Finance Committee Meeting of the Assam Science and Technology University, Guwahati was held on 11.12.2018 under the chairmanship of Prof. Dhiraj Bora, Vice Chancellor.

The following members were present:-

1. Dr. Dhiraj Bora, Vice Chancellor, Chairman

**Hon'ble Members from the University Court:**

2. Prof. Uday Shankar Dixit, IIT, Guwahati
3. Prof. Anup Kr. Gogoi, IIT Guwahati

**Hon'ble Members from the State Government or from the Executive Council:**

4. Shri P.K. Das, Senior Financial Advisor, Higher Education, Govt. of Assam

**Other Members :**

5. Dr. Nripen Das, Registrar, ASTU – Member Secretary
6. Shri Debajyoti Goswami, Finance and Accounts Officer, ASTU- Convener.

The following members could not be present due to the pre- occupation:

1. Smt. Krishna Gohain, IAS, Secretary to the Education Department, Govt. of Assam
2. Smt. Anjali Saikia Baruah, Joint Secretary, Higher Education (Technical) Deptt., Govt. of Assam

At the very outset, Dr. Dhiraj Bora, Vice Chancellor welcomes all the members of the 10<sup>th</sup> Finance Committee meeting.

Dr. Nripen Das, Registrar, also welcomes all the members.

Sri Debajyoti Goswami, Finance and Accounts Officer of this University explained the objective of the meeting.

After due deliberations the following resolutions have been taken:

1. Minutes of the 9<sup>th</sup> Finance Committee Meeting held on 30/07/2018 have been appraised and approved.
2. The Committee has been appraised of the action taken report from the minutes of the 9<sup>th</sup> Finance Committee meeting.
3. The committee has been apprised and it approved the revised-estimates prepared for the year 2018-19 with the following status of the budget:- [ Agenda 1]

Head of Accounts	Revised Estimates for 2018-19	Estimates at the beginning of the year 2018-19	Additional proposal for Grants In Aid (GIA) 2018-19
Revenue:	1,45,364.00	-24,11,246.70	Nil
Capital	-3,60,38,564.50	NIL	Rs. 1,00,00,000.00 for construction of Academic Building and VC's Residence





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An amount of Rs.1.00 Crore was received for the Construction of "Academic Building & VC's Residence" and the same is invested in TDR. If any amount in excess of Rs.1.00 Core towards work in progress of the construction is required immediately, it may be initiated from the University own sources temporarily.

- ii) Letter of intent has been issued to M/s CICON for "The Construction of Building for Infrastructure Augmentation Support of Infrastructure Development of Assam Science and Technology University (ASTU)" under Tejasvi Navadhitamastu Edu-Infra Fund (TNEIF). Final work order as well as permission for construction will be issued after receiving Administrative Approval & Financial Sanction of the work.
24. The committee has been apprised and it approved the appointment of 3(three) numbers of Post-Doctoral fellows (PDF) and Research Assistant (RA) @ Rs.30000/- per month. [Agenda 21]
25. The committee has been apprised and it approved the expenditure for Website maintenance as below:- [Agenda 22]

Sl No	Particulars	Party	Amount (Rs)
1	ASTU online web server VPS for examination website ( <a href="http://www.astuonline.in">www.astuonline.in</a> )	A2 Hosting	85,190.00
2	Backup server for <a href="http://www.astuonline.in">www.astuonline.in</a> for 3 months due to technical issues	Winhost	2,600.00

The committee also approved the non-deduction of TDS could not be deducted as online payment did not allow deducted amount.

26. The committee has been apprised and it approved the examination software cost for customizing the existing software due to adoption of GU & DU syllabi for BE 2017-18 batches amounting to Rs.1,47,000/- (Rupees One Lakh Forty-Seven Thousand only (excluding GST 18%) to M/s Infotech Solution in association with Zantrik Technologies Pvt. Ltd. [Agenda 23]
27. The committee has been apprised and it approved the renewal of medical Insurance on a reasonable premium amount. Medical Health insurance was introduced on 30/01/2018 which will expire on 29/01/2019. Insurance was tied up with National Insurance Company, a Government of India Undertaking Organization with an amount of Rs.5,44,740.00 covering 38 nos of employees with their spouse and dependents aggregating Rs.4,00,000.00 per employee risk coverage. The scheme may be introduced with submission of quotation from the company on the justification of their service of Reimbursement in the current year followed by Govt. of India undertaking organization. [Agenda 24]
28. The committee has been apprised and it approved the procurement of vehicle for Honourable Vice Chancellor: [Agenda 25]

University has procured the following make and model of the car in reference to the Resolution No. xiv (b) of the minutes of 8<sup>th</sup> (Eight) Finance Committee Meeting dated 25/04/2018.

Make	Model	Total value	Discount	Exchange rate of old vehicle	Net amount	Remarks
Toyota	Innova Crysta 2.4 VX (8S)-MT	20,53,900.00	5,000.00	1,92,342.00	18,56,558.00	1. Discount was asked 2. Insurance paid on existing car



No. ASTU/FC/36/2014/Voll-IV/ 10/75

Dated: 16/10/2020

**Minutes of the 13<sup>th</sup> (Thirteenth) Finance Committee Meeting held on 11/06/2020**

The meeting of the 13<sup>th</sup> (Thirteenth) Finance Committee Meeting of the Assam Science and Technology University, Guwahati was held on 11/06/2020 under the chairmanship of Prof. Dhiraj Bora, Vice Chancellor

The following members were present:-

1. Dr. Dhiraj Bora, Vice Chancellor, Chairman.

**Hon'ble Members from the University Court:**

2. Prof. Uday Shankar Dixit, IIT, Guwahati

**Hon'ble Members from the Executive Council:**

3. Prof. Anup Kr. Gogoi, IIT Guwahati

**Hon'ble Members from the State Government**

4. Shri Abinash Das, Senior Financial Advisor, Higher Education, Govt. of Assam.
5. Geeta Kundu Chakraborty, Deputy Secretary Higher Education (Tech.) Deptt. Govt. of Assam.

**Other Members:**

6. Dr. Nripen Das, Registrar, ASTU – Member Secretary.
7. Shri Debajyoti Goswami, Finance (& Accounts) Officer, ASTU- Convener.

The following members could not be present due to pre- occupation:

1. Secretary to the Education Department, Govt. of Assam

At the very outset, Dr. Dhiraj Bora, Vice Chancellor welcomes all the members of the 13<sup>th</sup> Finance Committee meeting.

Dr. Nripen Das, Registrar, also welcomes all the members.

Sri Debajyoti Goswami, Finance and Accounts Officer of this University explained the objective of the meeting.

After due deliberations the following resolutions have been taken:

1. Minutes of the 12<sup>th</sup> Finance Committee Meeting held on 14/11/2019 have been appraised and approved.
2. The Committee has been appraised of the action taken report from the minutes of the 12<sup>th</sup> Finance Committee meeting.

**B. APPRAISAL**

1. The committee has been appraised of the preparation of financial statements for the financial year 2019-20: The Finalisation of financial Statements during the financial year 2019-20 is progressing with the up to date preparation of the Bank Reconciliation Statements through using Tally. [Agenda B 2]
2. The committee has been apprised of the audit of financial statements 2018-19: The statutory audit of the Financial statements for 2018-19 has been appraised in the 12<sup>th</sup> Finance Committee Meeting held on 16/11/2019. It was also appraised and approved vide 22<sup>nd</sup> University Executive Council held on 31/12/2019 vide memo No. ASTU/EC(M)/71/2014/6037 dated 17/01/2020. [Agenda B 3]





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Particulars	Part – III: Earmarked (Sp) Fund				Part – IV: Debts, Deposit & Advance			
	Actual 2018-19	Estimates 2019-20	Revised Estimates 2019-20	Estimates 2020-21	Actual 2018-19	Estimates 2019-20	Revised Estimates 2019-20	Estimates 2020-21
Total receipt	No Requirement				14,641,452.00	16,005,800.00	16,005,800.00	17,606,380.00
Total Payment					16,341,005.00	25,744,903.00	25,964,903.00	28,333,880.00
Surplus (+) / Deficit (-)					1,699,553.00	9,739,103.00	9,959,103.00	10,727,500.00

11. The Committee has been appraised and it approved the implementation of medical insurance to the staff of ASTU: Medical Health insurance was introduced on 30/01/2018 and which expired on 29/02/2020. Insurance was tied up with National Insurance Company, a Government of India Undertaking Organization vide memo No. ASTU/FC/36/2014/Voll-III/9543 dated 30/01/2019 with the resolution No. 27<sup>th</sup> of the 10<sup>th</sup> Finance Committee Meeting. After resolution of Agenda No. 19 of 22<sup>nd</sup> Executive Council Meeting held on 31/12/2019 vide memo No. ASTU/EC(M)/71/2014/6037 dated 17/01/2020, the policy has been renewed with the following particulars:- [Agenda C 12]

Sl No	Policy No.	Amount	No. of Employees	Total no lives (including family members)	Source of fund
1	200901501910000085 (W.e.f. 02/03/2020 to 01/03/2021)	13,54,202.00 (Including 18% GST of Rs.2,06,574.00)	46	171	University own fund

Note: The benefit of the policy has been started to the employees of ASTU.



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Website: www.astu.ac.in

No. ASTU/FC/36/2014/Voll-IV/ 3444

Dated: 24/12/2021

## Minutes of the 14<sup>th</sup> (Fourteenth) Finance Committee Meeting held on 04/09/2021

The meeting of the 14<sup>th</sup> (Fourteenth) Finance Committee Meeting of the Assam Science and Technology University, Guwahati was held on 04/09/2021 under the chairmanship of Prof. P. J. Handique, Vice Chancellor.

The following members were present:-

1. Prof. P. J. Handique, Vice Chancellor, Chairman
- Hon'ble Members from the University Court:**
2. Prof. Uday Shankar Dixit, IIT, Guwahati
- Hon'ble Members from the Executive Council:**
3. Prof. Anup Kr. Gogoi, IIT Guwahati
- Hon'ble Members from the State Government:**
4. The Joint Secretary to the Govt. of Assam, Higher Education (Technical) Department.
- Other Members:**
5. Dr. Nripen Das, Registrar, ASTU – Member Secretary
6. Dr. Debajyoti Goswami, Finance (& Accounts) Officer, ASTU- Convenor.

The following members could not be present due to pre- occupation:

1. Secretary to the Education Department, Govt. of Assam
2. Sri Abinash Das, Senior Financial Advisor, Higher Education Department, Govt. of Assam

At the very outset, Prof. P. J. Handique, Vice Chancellor welcomes all the members of the 14<sup>th</sup> Finance Committee meeting.

Dr. Nripen Das, Registrar, also welcomes all the members.

Sri Debajyoti Goswami, Finance and Accounts Officer of this University explained the objective of the meeting.

After due deliberations the following resolutions have been taken:

1. Minutes of the 13<sup>th</sup> Finance Committee Meeting held on 11/06/2020 have been appraised and approved.
2. The Committee has been appraised of the action taken report from the minutes of the 13<sup>th</sup> Finance Committee meeting.

### B. APPRAISAL & APPROVAL

1. The committee has been appraised and approved the Audit and Financial Statements of ASTU and submission of Income Tax Return.

- a) **Statutory Audit:** The statutory audit of the Financial statements for the financial year 2019-20 has been completed and reply to observations is also submitted. The brief status of the Financial Statements are as follows: -[Agenda B 2 (a)]

**Govt. funding etc.**

Income	Expenditure	Excess of Income over Expenditure
3,72,08,092.00	3,61,82,383.00	10,25,709.00

*[Signature]*





# ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY

(A State University of Government of Assam constituted by "Assam Science and Technology University Act, 2009")  
Tetelia Road, Near Assam Engineering College, Jalukbari, Guwahati-781013, Assam  
Website: www.astu.ac.in

BSNL (renewal)	Rs. 20,65,000/- vide Invoice No NDCAS2000005739 dated 11/12/2020 for the yearly rental from 01/04/2021 to 31/03/2022 for 100 MBPS SPEED.	This office requested to issue some discounts vide this office letter No.ASTU/note sheet 1715/08 dated 02/01/2021.	Rs. 10,32,500/- vide email dated 23/03/2021
Power Grid Corporation of India Ltd.	Rs.6,37,837/- for 1 <sup>st</sup> year and Rs.5,52,334/- from 2 <sup>nd</sup> year onwards towards 100 MBPS (1:1) bandwidth lease line internet connection vide this office letter No. ASTU/IT/NKN/2020/680/10987 dated 15/12/2020.		

- 12) The committee has been apprised and approved medical/health insurance to the staff of ASTU on renewal basis: Medical Health insurance was introduced on 30/01/2018 and it was tied up with National Insurance Company. Previous Insurance Policy bearing No. 200901501910000085 (i.e. 02/03/2020 to 01/03/2021) was expired on 01/03/2021. The benefit of the policy are as follows: - [Agenda- 12]

Claims settled (Rs.)	Claims under process	No. of lives Covered	Premium paid (Rs.)
4,57,769/-	34,000/-	171 nos (46 employees and their family members)	13,54,202.00

The details of the existing policy are as follows:

Policy No.	Period	No. of lives Covered	Premium paid (Rs.)
200901502010000105	31/03/2021 to 30/03/2022	171 nos (48 employees and their family members)	10,92,981.00

- 13) The committee has been apprised the information regarding opening of new bank account along with the schemes integrated to PFMS: [Agenda- 13]

## A) Opening of Bank Account:

Sl. No.	Particulars of opening of new Accounts details	Purpose of opening Accounts	Date of Opening
1.	39860859248(savings Account)	NEC, Hindi Section	10/12/2020
2.	38927863511(Current Account)	Collaborative Research Proposal	24/12/2019

## B) Schemes Integrated to the Bank Account:

Sl No	Scheme	Status of Integration in PFMS	Bank A/c No linked with the Scheme
1	Technical Education Quality Improvement Programme of Government of India (EAP) [2038]	Approved	36462701811
2	Science and Technology Institutional and Human Capacity Building - [1817] (Inspire Fellowship)	Approved	36462701811



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Website: www.astu.ac.in

No. ASTU/FC/36/2014/Voll-IV/ 7538

Dated: 07/12/2022

## Minutes of the 15<sup>th</sup> (Fifteenth) University Finance Committee Meeting held on 30/09/2022

The meeting of the 15<sup>th</sup> (Fifteenth) Finance Committee Meeting of the Assam Science and Technology University, Guwahati was held on 30/09/2022 (Friday) under the chairmanship of Prof. Narendra Chaudhari, Vice Chancellor.

The following members were present: -

1. Prof. Narendra Chaudhari, Vice Chancellor, Chairman

**Hon'ble Members from the University Court:**

2. Prof. Uday Shanker Dixit, IIT, Guwahati

**Hon'ble Members from the Executive Council:**

3. Prof. Anup Kr. Gogoi, IIT Guwahati

4. Prof. Uday Shankar Dixit, IIT, Guwahati

**Other Members:**

5. Dr. Nripen Das, Registrar, ASTU - Member Secretary

6. Dr. B. R. Phukan, Academic registrar, ASTU - Special Invitee [Agenda item SI 5(i) 1, 2, 5, 13 & 16]

7. Dr. Debajyoti Goswami, Finance (& Accounts) Officer, ASTU- Convenor.

The following members could not be present due to pre-occupation:

**Hon'ble Members from the University Court:**

1. The Secretary to the Education Department, Govt. of Assam

**Hon'ble Members from the State Government:**

1. The Joint Secretary to the Govt. of Assam, Higher Education (Technical) Department.

2. The Senior Financial Advisor, Higher Education Department, Govt. of Assam.

All the attended members were adjourned for a half an hour and reassemble at 03:00PM.

At the very outset, Prof. Narendra Chaudhari, Vice Chancellor welcomed all the members of the 15<sup>th</sup> Finance Committee meeting.

Dr. Nripen Das, Registrar, offered introductory comment to all the honourable members.

Dr. Debajyoti Goswami, Finance and Accounts Officer of this University explained the objective of the meeting.

After due deliberations the following resolutions have been adopted:

Minutes of the 14<sup>th</sup> Finance Committee Meeting held on 04/09/2021 vide Minutes No. ASTU/FC/36/2014/Voll-IV/3444 dated 24/12/2021 have been appraised and approved.

### PART - A:

#### AGENDA ITEM NO. 1

Appraisal of Action Taken Report on the 14<sup>th</sup> Finance Committee minutes

- **Resolution:** The Honourable members were apprised of action taken report on the minutes of the 14<sup>th</sup> Finance Committee Meeting. The members resolved to release the bill pending in favour of Kalpana Restaurant on the certification provided from the University after verification by the internal committee.





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**6(iii):**

**Status of fund for endowment:**

**Resolution:** The committee were apprised regarding the contribution for endowment fund and interest accrued for Rs. 2,15,000 and Rs. 12,707 (as on the date) respectively. The Committee members also approved regarding declaration of the award name in the memory of Smt. Vallabhuni Lakshmi restricting to the interest earned.

**6(iv):**

**Status of project cost, receipts and payments of the on-going construction at ASTU campus:**

**Resolution:** The committee were apprised regarding the project cost for Academic Building and VC's Residence (constructed by APWD) and Project cost for Evaluation Block + Emergency Block + Guest House cum Seminar Hall (under TNEIF: constructed by University contractor) at ASTU campus. The committee were apprised Revival for administrative approval has been submitted to the Director of Technical Education, Govt. of Assam towards construction of Academic Building and VC's Residence in reference to Govt. of Assam, Administrative Approval No. PMA(H)74/2017/29 dated 14.06.2017 and it approved the final working estimate to the tune of Rs. 4.84 Cr. for construction of Evaluation Block + Emergency Block + Guest House cum Seminar Hall (under TNEIF).

### **AGENDA ITEM NO. 7**

**Appraisal and Approval of renewal of medical/health insurance to the staff of ASTU**

**Resolution:** The committee were apprised regarding renewal of medical/health insurance to the staff of ASTU in below mention particulars:

Policy No.	Period	No. of lives Covered	Premium paid (Rs.)
200901502110000087	31/03/2022 to 30/03/2023	172 nos. (45 employees and their family members)	18,11,070.00

The committee members were also apprised regarding status of claims process and premium paid for the medical/ health insurance towards policy bearing No. 200901502010000105 (i.e. 31/03/2021 to 30/03/2022) was expired on 30/03/2022.

### **AGENDA ITEM NO. 8**

**Appraisal and Approval of observation of the statutory auditor of the University**

**Resolution:** The committee members were apprised of and it approved regarding non clearance of the Cheque issued/ deposited from the University bank for more than one year. The committee members approved to show the unissued Cheque amount as income of the University and also suggested to release the Cheque of the applicant within 2 years from the date of such disclosure in the financial statement with the special approval of the Vice Chancellor. However, committee members suggested to communicate to the bank for the amount of deposit not credited into the bank account regularly.



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Website: www.astu.ac.in

No. ASTU/FC/36/2014/Vol-II-IV/ 8427

Dated: 20.02.2023

## Minutes of the 17<sup>th</sup> (Seventeenth) University Finance Committee Meeting held on 30.01.2023

The meeting of the 17<sup>th</sup> (Seventeenth) Finance Committee Meeting of the Assam Science and Technology University, Guwahati was held on 30.01.2023 (Monday) under the chairmanship of Prof. Narendra Chaudhari, Vice Chancellor.

The following members were present: -

1. Prof. Narendra Chaudhari, Vice Chancellor, Chairman

### Hon'ble Members from the University Court:

2. Dr. Kamal Kumar Brahma, Principal, Bineswar Brahma Engineering College, Kokrajhar
3. Mr. Alok Kumar Tripathi, Paltan Bazar, Guwahati

### Hon'ble Members from the State Government:

4. The Joint Secretary to the Govt. of Assam, Higher Education (Technical) Department.
5. The Senior Financial Advisor, Higher Education Department, Govt. of Assam.

### Other persons:

6. Dr. Nripen Das, Registrar, ASTU - Member Secretary
7. Dr. Debajyoti Goswami, Finance (& Accounts) Officer, ASTU- Convenor.

The following members could not be present due to pre-occupation:

### Hon'ble Members from the Executive Council:

8. Prof. (Mrs.) Jyotsna Kumari Biswal Rout, Ex-Head and Professor, Deptt. of MIL, Gauhati University, Guwahati
9. Shri Bhawarlal Agarwala, Director, Mechfab Engineering Industries Pvt. Ltd.

At the very outset, Prof. Narendra Chaudhari, Vice Chancellor welcomed all the members of the 17<sup>th</sup> Finance Committee meeting.

Dr. Nripen Das, Registrar, Member Secretary offered introductory comment to all the honourable members.

Dr. Debajyoti Goswami, Finance and Accounts Officer of this University explained the objective of the meeting.

**After due deliberations the following resolutions have been adopted:**

Minutes of the 16<sup>th</sup> Finance Committee Meeting held on 08.12.2022 vide Minutes No. ASTU/FC/36/2014/Vol-II-IV/7963 dated: 17/01/2023 have been appraised and approved.

### PART - A:

The committee has appraised all the resolutions of the 16<sup>th</sup> Finance Committee including the resolutions of 15<sup>th</sup> Finance Committee has been adopted except status of the resolutions pending as follows:

	Sl No as per 16 <sup>th</sup> Finance Committee Meeting agenda	Reference of Resolution of 15 <sup>th</sup> Finance Committee Meeting vide No. ASTU/FC/36/2014/Vol-II-IV/7282 Dated 27/09/2022	Gist of the resolution	Status of the Action taken report
Part A, Agenda No 1 of 16 <sup>th</sup> Finance Committee Meeting Minutes vide	5	13	Unutilized G.I.A released for Curtin University.	Action are being adopted

Lw

Nord





# ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY

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			along with the interest generated
<b>AICTE – GAINER scheme</b> i) 15 KWp (Minimum) Hybrid Solar PV Power Plant = Rs.20,00,000.00 ii) Water Treatment Plant = Rs.2,50,000.00 iii) Internet (Lan) Set up = Rs.5,00,000.00	2750,000.00	Advertisement published for utilisation i) No.: ASTU/energy/AICTE-GAINER-SOLAR/2022/74/7931 Date: 12/01/2023 ; ii) No. ASTU/Energy/AICTE-GAINER-water/2022/77 Date: 13.01.2023 ; iii) No.: ASTU/energy/AICTE-GAINER-INTERNET/2022/75/7932 Date: 12/01/2023	An amount of Rs. 22 lakhs (being 80% of Rs. 27,50,000) is received in account number: 40675963817 of ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY GAINER. The amount is received under AICTE – GAINER (Grant for Augmenting Infrastructure of North Eastern Region). Remaining 20% will be released by the funding agency on submission of utilization urgently.
AICTE Technical Book Writing (TBW)	51,46,800.00	Rs. 1,32,919.00	Ongoing project.
National Service Scheme (NSS)	9,02,500.00	Rs. 8,41,710.00	The amount will be refunded to refresh the CNA account.

## Agenda No. 6 :

### Conduct of Hackathon

#### 17-FC-RS-6 :

The committee has appraised and it approved regarding the Universities plans of conducting Hackathon 2023. The Committee member also appraised that the Hackathon 2023 will be conducted on sponsorship basis.

## Agenda No. 7 :

### Renewal of Medical/Health Insurance to the staff of ASTU

#### 17-FC-RS-7:

The committee has appraised that the policy has very much needed for the number of lives covers of ASTU Staff and it approved for renewal for the year 2023-24.

## Agenda No. 8 :

### Renewal of DSIR Certificate

#### 17-FC-RS-8:

The committee has appraised and suggested to visit to the authority of DSIR for approval of renewal of DSIR Certificate.

## Agenda No. 9 :

### Remuneration to examination software expert

#### 17-FC-RS-9:

The committee has appraised and approved the remuneration to examination software expert amounting Rs 3,000/- per day subject to a maximum of Rs 30,000/- per month based on the actual attendance.



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Website: www.astu.ac.in

No. ASTU/FC/36/2014/Vol-IV/11940

Dated: 28/12/2023

## Minutes of the 19<sup>th</sup> (Nineteenth) University Finance Committee Meeting held on 27/11/2023

The meeting of the 19<sup>th</sup> (Nineteenth) Finance Committee Meeting of the Assam Science and Technology University, Guwahati was held on 27/11/2023 (Monday) under the Chairmanship of Prof. Narendra Chaudhari, Vice Chancellor.

The following members were present: -

1. Prof. Narendra Chaudhari, Vice Chancellor, Chairman

### Hon'ble Members from the University Court:

2. Dr. Kamal Kumar Brahma, Principal, Bineswar Brahma Engineering College, Kokrajhar
3. Mr. Alok Kumar Tripathi, Paltan Bazar, Guwahati

### Hon'ble Members from the Executive Council:

4. Prof. (Mrs.) Jyotsna Kumari Biswal Rout, Ex-Head and Professor, Deptt. of MIL, Gauhati University, Guwahati.
5. Shri Bhawarlal Agarwala, Director, Mechfab Engineering Industries Pvt. Ltd.

### Hon'ble Members from the State Government:

6. The Joint Secretary to the Govt. of Assam, Higher Education (Technical) Department.

### Other Persons:

7. Dr. Nripen Das, Registrar, ASTU - Member Secretary
8. Dr. Debajyoti Goswami, Finance (& Accounts) Officer, ASTU- Convenor.

The following members could not be present due to pre-occupation:

### Hon'ble Members from the State Government:

1. The Senior Financial Advisor, Higher Education Department, Govt. of Assam

At the very outset, Prof. Narendra Chaudhari, Vice Chancellor welcomed all the members of the 19<sup>th</sup> Finance Committee meeting.

Dr. Nripen Das, Registrar, also welcomes all the members.

Dr. Debajyoti Goswami, Finance and Accounts Officer of this University explained the objective of the meeting.

After due deliberations the following resolutions have been adopted:

19-FC/PART A: Minutes of the 18<sup>th</sup> Finance Committee Meeting held on 09.06.2023 vide Minutes No. ASTU/FC/36/2014/Vol-IV/10199 dated: 05/07/2023 has been confirmed with the appraisal of the following pending resolutions

Sl No	Reference of the resolution	Gist of the resolution	Status of the Action taken report
1	18-FC/PART B: RS 5	Beautification of University Campus	The members suggested to provide action taken report after completion of the work.
2	18-FC/PART B: RS 6	Procurement of Furniture & Fixtures in VC's residence & Guest House cum Seminar Hall	





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4	Fee for Course Work Examination	NIL	2000/-	2000/-
<b>Fee for all academic programme (proposed)</b>				
5	Late Fine Fee in course registration	NIL	300/-	300/-
6	Late Fine Fee (Penalty) in course registration (Failure to complete the registration within stipulated time period)	NIL	1000/-	1000/-

## Agenda 19 -PART B -12: Renewal of Insurance Scheme

**19-FC-PART B /RS-12:** The committee has been apprised and suggested to communicate to the Govt. of Assam, whether any Insurance Scheme is available for the staff of the autonomous body like University. The committee also approved the existing system if there is no scheme available to the employees of the autonomous body like University from Govt. of Assam.

## Agenda 19 -PART B -13: Expenditure related to the mutation procedure of ASTU land

**19-FC-PART B /RS-13:** The committee has been apprised and approved the process for mutation of the land in favour of Assam Science and Technology University with the following cost related to the mutation procedure of ASTU land.

Sl No	Particulars of Campus	Amount	Remarks
1	Campus - I: Land measuring 10B covered by Dag No.151, Village Maj Jalukbari under Jalukbari mouza	1,20,000/-	For this land allotment has already been done and mutation is required.
2	Campus -II: Land measuring 15B-2K-0L covered by Dag No.380 and land measuring 21B-2K-10L covered by Dag No.382, (total being 26B-4K-10L) of village Maj Jalukbari under Jalukbari mouza	30,000/-	Only the proposal for allotment was initiated and allotment is to be done.
<b>Total</b>		<b>1,50,000/-</b>	

## Agenda 19 -PART B -14: DSIR

**19-FC-PART B /RS-14:** The committee has been apprised the matter and suggested to take follow up action for renewal of the exemption certificate at the expiry of the existing one.

# **ASSAM SCIENCE AND TECHNOLOGY UNIVERSITY (ASTU)**

**Jalukbari, Tetelia Road, Guwahati -781013**

**ASSAM, INDIA**

## **ANNUAL CONFIDENTIAL REPORT**

**(For the period from) : 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024**

### **PART - I**

1. Name in full :
2. Date of Birth :
3. Academic Qualification :
4. Date of entry in ASTU :
5. Designation / Post held :
6. Date of Appointment to present post :
7. Pay band of present post :
8. Section(s) which server during the year :  
Under report and period of service in each

**PART II : SELF APPRAISAL**  
(To be filled by the staff reported upon)

1.A. Brief description of work done :

1.B. Highlights of Work/Achievements for the Report Period (in Bullet form, Max 6):

Name of staff :

Payroll No. :



2. List of Publications (if applicable). Include the following in the list :

(A) List of Publication in peer-reviewed Journals

(B) List of Publication in Conference Proceedings / Book Articles

(C) List of Research / Technical Reports (not published elsewhere)

(D) List of Conference Presentation

(E) List of papers submitted for publication in journals (not appearing in C)

(F) List of patents (submitted / published)

(G) List of documents generated based on assigned work (may relate to strategic work which are otherwise non-publishable, DPR, report compilation for DAE/parliament/annual report, articles for update/newsletter)

(H) Involvement in non-academic work, outreach programme or extra mural work

Name of the staff :

Signature of the staff reported upon with date

Payroll No. :

**PART--III**

**(To be filled jointly by the Officer reported upon and his immediate superior  
(Section or Division Head))**

3. Status of accomplishments against tasks /targets under the categories given in the previous ACR

Sl. No.	Assigned Task/Target (in the ACR period)	Target Achieved (in the ACR period)	Planned Task (for the next ACR period)

Date : \_\_\_\_\_

Signature of the Staff : \_\_\_\_\_

Name of the staff :

Payroll No. :

**(ASSESSMENT BY THE REPORTING OFFICER)**

1. State of health
2. Length of service under Reporting Officer:
3. Do you agree with the account of work given by the Officer? If not, indicate the extent of disagreement.

**4. Numerical grading is assigned for each of the attributes on a scale of 0-10, where 0 refers to the lowest grade (Y) and 10 to the highest (X). The reporting officer shall award overall numerical grading (up to one decimal only) for Sections (A), (B), and (C) mentioned below:**

**(A) Assessment of Functional Competency**

X (10)	Marks between 0 and 10	Y (0)
<b>(i) Intellect</b>		
Highly Intelligent		Rather dull
<b>(ii) Professional Knowledge</b>		
Exceptionally thorough		Superficial Knowledge, lack skill and poor in application
<b>(iii) Theoretical ability / Experimental or Practical ability</b>		
Very good in theory and at interpreting data / Exceedingly good at experimental or practical work		Very poor in theory and unable to make obvious deductions from result or data / Poor at experimental or practical work
<b>(iv) Technical Judgment</b>		
Discerns the essence of the problem; selects the best line of attack		Fails to distinguish what is important from what is not
<b>(v) Power of Expression</b>		
Expresses clearly and concisely orally as well as in writing		Incoherent in speech. Unclear and diffused in writing
<b>(vi) Planning &amp; Organising capability</b>		
Very meticulous		Does not plan and most disorganised
<b>Overall Grading on Functional Competency</b> [Total (A) = (i to vi)/6 ]		
<b>Weightage 30% = (A) × 0.3</b>		



**(B) Assessment of Work Output**

X (10)	Marks between 0 and 10	Y (0)
<b>(i) Accomplishment of planned work</b>		
Excellent in executing the planned work		Poor in executing the planned work
<b>(ii) Intensity of efforts put in</b>		
Makes best efforts		Negligible efforts
<b>(iii) Quality of output/work</b>		
Exceptionally good quality		Poor quality
<b>(iv) Timely completion of work</b>		
Completes in specified time frame		Does not complete the work in time
<b>(v) Plant/Lab/Shop Floor/Facility Initiatives</b>		
Able to develop / augment infrastructure / facilities / assets		No Initiative
<b>(vi) HR / Public awareness activities</b>		
Strong and effective participation		No Initiative
<b>Overall Grading on Functional Competency</b> [Total (B) = (best 5 attributes)/ 5 ]		
<b>Weightage 40% = (B) × 0.4</b>		

**(C) Assessment of Personal Attributes**

X (10)	Marks between 0 and 10	Y (0)
<b>(i) Attitudes towards work</b>		
Very keen, energetic and thorough		Apathetic, slipshod or lazy
<b>(ii) Initiative</b>		
Produce many new and original ideas / approaches in achieving targets		Seldom original or unsound ideas / approaches or routine type
<b>(iii) Creativity and innovative qualities</b>		
Highly creative and innovative		Lacks creativity
<b>(iv) Self reliance</b>		
Always stands on own feet		Always depends on others
<b>(v) Sense of responsibility</b>		
Totally committed		Irresponsible
<b>(vi) Amenity to discipline</b>		
Highly disciplined		Not amenable to discipline
<b>(vii) Inter-personal relationship</b>		
Co-operative and cordial		Un cooperative and quarrelsome
<b>(viii) Capacity to work in team</b>		
Excellent team person		Cannot work in team
<b>(ix) Professional discipline</b>		
Maintain high level of profession		Does not believe in values of profession

<b>Overall Grading on Functional Competency [Total (A) = (i to ix)/ 9 ]</b>	
<b>Weightage 30% = (C) × 0.3</b>	

**(D) Overall Assessment / Grading**

	Grades by the Reporting Officer	Revised Grade	Initials of the reviewing Officer/Accepting Authority
(A) Assessment of Functional Competency (Weightage : 30%)			
(B) Assessment of Work Output (Weightage : 40%)			
(C) Assessment of Personal Attributes (Weightage : 30%)			
<b>Overall Grading (100%)</b>			

5. Involvement in Academic activities:
6. Leadership Quality and mentoring ability:
7. Has he been responsible for any outstanding work during the period under report meriting special consideration? If so, elaborate.:
8.
  - a. Has he been reprimanded for indifferent work or for other causes during the period under report, if so, indicate brief particulars.
  - b. General assessment of integrity, character and temperament.

---

**OPPORTUNITIES FOR IMPROVEMENT**

---

List the development needs highlighted by the assessment of capabilities, either short or mid-term. The identified elements might be used in the definition of development or training objectives for the next year.

Personal development objectives:

Training Objectives:

**Global comments from the immediate superior (Section or Division Head)**

Assessment should include performance against both requirements and objectives. Mention any notable achievements against the agreed objectives and comment any special factors that may have affected performance. Comment how effectively the employee fulfilled the job requirements and objectives.

**Employee's comments:**

(Mention any comment on the appraisal report and, if any, specify here disagreements with the appraisal content)

Comments:

**Signature of Employee**

**Date**

*This signature acknowledges that I have read and discussed this form*

Section / Division Head/Reporting Officer

Date \_\_\_\_\_

**Designation :**



## **PART – IV**

### **(REMARKS BY THE REVIEWING OFFICER)**

1. Length of service under the Reviewing Officer
2. Do you agree with the account of the work given by the officer? Is there anything you wish to modify or add?
3. Do you agree with the marking and assessment of the Reporting Officer? If not, indicate the extent of disagreement.
4. Overall numerical grading on the basis of weightage given in Section (D) in part IV (4) of the report
5. Depending upon overall numerical grading, assessment of the officer's overall worth in this particular grade. (Please initial and put a ring around the appropriate mark below and strike out whatever is not applicable). (P denotes : overall grading)

**A1 Outstanding ( $10 \geq P \geq 9$ )**

**B Average ( $6 \geq P \geq 5$ )**

**A2 Tending to Outstanding ( $9 \geq P \geq 8$ )**

**C Poor ( $5 \geq P \geq 4$ )**

**A3 Very Good ( $8 \geq P \geq 7$ )**

**D Unfit ( $P < 4$ )**

**B+ Good ( $7 \geq P \geq 6$ )**

6. What are the strengths of the officers, which could be gainfully utilized in the Institute.
7. If the grading is B or below would be Reviewing Officer recommended a change of assignment. If not, please elaborate indicating the type of job and area he is best suited for.
8. General Remarks

Date :

Signature of the Reviewing Officer :

Name :

Designation :

9. Remarks by the Head of the Section/Division/Group Leader, if he/she is other than thereporting officer/reviewing officer:

In case of disagreement with the assessment, review and overall grading, please record your remarks and suitable correction in Section (D) in part III (2).

Signature and Date :.....

Name and Designation :.....

## **PART – V**

### **(REMARKS BY THE VICE CHANCELLOR)**

1. General remarks

2. Grading :

**A1**→Outstanding

**A2**→Tending to Outstanding

**A3**→Very Good

**B+** →Good

**B** →Average

**C** →Poor

**D** →Unfit

Date :

Signature of the Vice Chancellor :

# ASSAM ENGINEERING COLLEGE JALUKBARI – 13



## **FDP REPORT**

**Program Title:**

**NEP 2020: PLAN FOR IMPLEMENTATION**

**Conducted by**

**National Institute of Technical Teacher's  
Training and Research (NITTTR), Kolkata**

PROGRAM CODE	:	<b>SPL (Inhouse AEC)</b>
PROGRAM CO-ORDINATOR	:	<b>Prof. Urmila Kar</b>
PROGRAM DATE	:	<b>11<sup>th</sup> December to 15<sup>th</sup> December, 2023</b>
PROGRAM VENUE	:	<b>Assam Engineering College</b>
PROGRAM ORGANISER	:	<b>Assam Engineering College in association with Assam Science and Technology University (ASTU)</b>
TARGET PARTICIPANTS	:	Faculty members from Govt. Engineering Colleges
COORDINATOR	:	Dr. Bipul Talukdar, Professor and Dr. Rashi Borgohain, Associate Professor



## Time schedule of the program:

DATE	Morning Session				LUNCH BREAK	Afternoon Session		
	8:30 am	9:00 am-10:30 am	10:30 am-11:30 am	11:30 am-1:00 pm		2:00 pm-4:30 pm		
11/12/2023 (Monday)	Registration	Inauguration Function	Speech by Prof. Debi Prasad Mishra	<ul style="list-style-type: none"><li>• New vision for India's education system</li><li>• Guiding Principles of NEP 2020</li></ul>		<ul style="list-style-type: none"><li>• Reforms in School Education</li><li>• Re-imagining Vocational Education</li></ul>	Activity for G-classroom	
	09:30 am-01:00 pm					2:00 pm-4:30 pm		
12/12/2023 (Tuesday)	Discussion and feedback for learning assessment		NEP 2020: Reforms in Higher Education - <ul style="list-style-type: none"><li>• Equitable and Inclusive Education</li><li>• Holistic and Multidisciplinary Education</li><li>• Institutional Restructuring</li></ul>			<ul style="list-style-type: none"><li>• Academic Bank of Credits</li><li>• Online and Digital Education to support NEP 2020</li><li>• Internationalisation</li></ul>	Activity on <ul style="list-style-type: none"><li>• Multidisciplinary &amp; Holistic Education</li><li>• Equity &amp; Inclusion</li></ul>	
13/12/2023 (Wednesday)	Discussion and feedback for learning assessment		<ul style="list-style-type: none"><li>• Regulatory System</li><li>• Teacher Education</li></ul>			Issues and challenges in implementation of NEP 2020 for HEIs	Activity on <ul style="list-style-type: none"><li>• Global Outreach of Higher Education</li><li>• Motivated Energized &amp; Capable Faculty</li></ul>	
14/12/2023 (Thursday)	Discussion and feedback for learning assessment		Activity <ul style="list-style-type: none"><li>• Preparation of Plan for implementation</li></ul>			Activity (Contd.) <ul style="list-style-type: none"><li>• Preparation of Plan for Implementation</li></ul>		
15/12/2023 (Friday)	Presentation by the Participants					Post-training Activity	Feedback & Valediction	

**Learning outcomes of the program:** After attending the program, participants will be able to:

- Explain the New vision and major reforms identified in NEP 2020
- Identify the issues and challenges in implementation of NEP 2020 for HEIs
- Prepare Institutional Development Plan (IDP) for implementation of NEP 2020

**PROGRAM DETAILS:** On 11<sup>th</sup> December, 2023, the program has been inaugurated at 9.00 a.m in presence of invited guests Prof. Debi Prasad Mishra, Director NITTTR (Kolkata), Prof. Narendra S Chaudhuri, Vice Chansellor, ASTU, Dr. Nripen Das, Registrar, ASTU, Prof. (Dr.) Pranabjyoti Baishya, Principal, Assam Ayurvedic College, Dr. Kalyan Kalita, Principal, AEC. The invited guests addressed the gatherings with warm welcome speeches. Prof. Urmila Kar, the resource person for this FDP, conducted seven technical sessions along with participant's presentation on the last day.

The National Education Policy (NEP) 2020 was introduced to reform the Indian educational system. Teachers play a pivotal role in driving educational reforms, as they are responsible for implementing interventions, innovations, and policies. Teachers need to intentionally learn and upskill themselves to keep up with the rapidly changing world. So, through this faculty development program, it is aimed to enlighten the teachers of technical colleges about the NEP guidelines and programs.

The first technical session started at 12.30 p.m. on Day 1 followed by six more technical sessions upto Day 4. The topics discussed in the sessions are listed below.

Date	Morning Session	Afternoon Session
11/12/2023 (Day 1)	-	<ul style="list-style-type: none"> <li>➤ Evolution of education policies and problems identified for HEI.</li> <li>➤ New vision and guiding principle of NEP-2020.</li> </ul>
12/12/2023 (Day 2)	<ul style="list-style-type: none"> <li>➤ Re-imagining of vocational education, challenges related to this and role of industry in vocational education.</li> <li>➤ How to ensure inclusive and equitable quality education and promote lifelong learning opportunities for all.</li> <li>➤ Important points about institutional restructuring.</li> <li>➤ One assignment has been provided and the participants have submitted it in google classroom.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Academic bank of credits-Objectives and implementation.</li> <li>➤ Online and digital education – Use and challenges.</li> </ul>
13/12/2023 (Day 3)	<ul style="list-style-type: none"> <li>➤ Importance of single regulatory system for higher education</li> <li>➤ Creating a team of teachers with uniform acceptable standards for higher education transformation – Challenges of teacher education</li> <li>➤ Some activities by the participants were done in the class itself.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Institutional development plan-Steps</li> <li>➤ Ensuring access of education to all, address diverse needs of learners, and eliminate social exclusion</li> <li>➤ Identify the goals and objectives of the institution, and perform SWOC analysis and prepare an institutional development plan accordingly</li> <li>➤ One assignment has been assigned which was submitted in g-classroom.</li> </ul>
14/12/2023 (Day 4)	<ul style="list-style-type: none"> <li>➤ Issues and challenges in the salient features of the AICTE model curriculum which the NEP plans to address.</li> <li>➤ Some transformative initiatives in undergraduate curriculum such as flexibility of courses allowing students to apply for double major or multi-disciplinary UG programs etc</li> <li>➤ Expanding the learning outcomes like problem solving, critical thinking, value inculcation, environmental awareness and action, empathy etc</li> </ul>	<ul style="list-style-type: none"> <li>➤ Two major groups were formed amongst the participants and one task was provided to each group for presentation on day 5.</li> <li>➤ 1<sup>st</sup> presentation topic is “<b>AEC has to be transformed into Autonomous degree-granting College, prepare an IDP (5-year strategic plan for Academic and Research) to align your institute with NEP 2020.</b>”</li> <li>➤ 2<sup>nd</sup> presentation topic is “<b>Propose a common structure for UG –degree with Research Curriculum aligning with NEP 2020. Mention the limitations of proposed structure.</b>”</li> </ul>
15/12/2023 (Day 5)	Both the groups presented their topics and had a discussion. All the participants have filled up feedback form.	

The participants got the idea about NEP 2020, vocational education, academic bank of credits, SWOC analysis etc. On the last day, the two major groups presented their respective topics mentioned above.

During preparation of the presentation, participants had the detailed understanding of preparation of Institutional Development Plan and curriculum aligning with NEP 2020.

The Participant list is given below.

1. Anil Borah	18. Sarmila Patra	35. Kumari Nutan Singh
2. Amrita Ganguly	19. Anakshi Das	36. Monoj Baruah
3. Bibhash Sarma	20. Dr Bornali Gogoi	37. Partha Bhowmik
4. Bimal Chandra Deka	21. Dr Utpal Nath	38. Rhitwika Barman
5. Bipul Talukdar	22. Dr. Deba Kumar Mahanta	39. Ritu Nazneen Ara Begum
6. Dr Bandanna Chakrabarty	23. Dr. Gunajit Kalita	40. Sasanka Borah
7. Dr Barnali Goswami	24. Gitanjali Majumdar	41. Souradip Choudhury
8. Dr Manjuri Hazarika	25. Kishor Kumar Das	42. Dr. Diganta Goswami
9. Dr Satyajit Bhuyan	26. Navajit Saikia	43. Angaraj Das
10. Dr. Amrita Bose Paul	27. Nelson R Varte	44. Nabarun Chakraborty
11. Dr. Bani Kanta Talukdar	28. Rashi Borgohain	45. Dr. Tapan Das
12. Dr. Maushumi Barooah	29. Tapan Jyoti Sarma	46. Riju Kalita
13. Dr. Triptimoni Borah	30. Devarshi Kashyap	47. Anup Das
14. Kabita Chakrabarty	31. Dr. Fathema Begum	48. Plabon Kakati
15. Malaya Chetia	32. Dr. Manash Bhuyan	49. D.S.Pegu
16. Purobi Patowary	33. Dr. Pulendra Dutta	50. Dr. Pankaja Das
17. Runumi Sarma	34. Dr. Rhittwikraj Moudgollya	

Few glimpses of the FDP are shown below.







Signed by:

Countersigned by:

**Dr. Bipul Talukdar**

**Dr. Rashi Borgohain**  
**Program Coordinator**  
**Assam Engineering College**  
**Jalukbari - 13**

**Dr. Kalyan Kalita**  
**Principal**  
**Assam Engineering College**  
**Jalukbari - 13**



# NEP Orientation & Sensitization Programme

01-10 May 2024 (Online) 10.00 to 13.15 hrs



**Prof. Shashikala Wanjari**  
Vice-Chancellor  
NIEPA, New Delhi



**Prof. Mona Khare**  
Director, UGC – MMTTC and  
Head, Department of Educational Finance  
NIEPA, New Delhi  
Email: hodedufinmk@niepa.ac.in, niepammcdir@niepa.ac.in



**Prof. Narendra S Chaudhari**  
Vice-Chancellor  
ASTU, Guwahati, Assam

## NO REGISTRATION FEE

Registration (UGC Portal): <https://mmc.ugc.ac.in/registration/Index>

NIEPA MMC web Page: <https://niepa.ac.in/mmc/index.html>

## Contacts

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**For Technical Queries**  
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Phone: 011-26544879



ज्ञान-विज्ञान विमुक्तये



**UGC – Malaviya Mission - Teacher Training Centre (MM-TTC)**

**National Institute of Educational Planning and Administration**

(Deemed to be University)

17-B, Sri Aurobindo Marg, New Delhi-110016, INDIA

*In Collaboration With*

**Assam Science and Technology University**

Guwahati, Assam



# NEP-ORIENTATION AND SENSITIZATION PROGRAMME

(Online)

**(01-10 May 2024, Morning)**

**10.00 AM to 01.15 PM**

**INFORMATION BROCHURE**



**Malaviya Mission Teacher Training Centre (MM-TTC)**

**राष्ट्रीय शैक्षिक योजना एवं प्रशासन संस्थान**

**NATIONAL INSTITUTE OF EDUCATIONAL  
PLANNING AND ADMINISTRATION**

(Deemed to be University)

17-B, Sri Aurobindo Marg, New Delhi – 110016, INDIA



## परिकल्पना / Vision

ज्ञानात्मक उन्नति के माध्यम से अधिगमोन्मुख  
मानव समाज विकसित करना।

*To evolve a humane learning society through  
advancement of knowledge*

## लक्ष्य / Mission

राष्ट्रीय एवं वैश्विक परिप्रेक्ष्य में उच्चकोटि के शिक्षण, शोध और  
क्षमता निर्माण द्वारा शैक्षणिक नीति, योजना और प्रबंध के  
क्षेत्र में उत्कृष्टता का केन्द्र बनना।

*To become a centre of excellence in educational policy,  
planning and management by promoting advanced level teaching,  
research and capacity building in national and global contexts*



**राष्ट्रीय शैक्षिक योजना एवं प्रशासन संस्थान**  
**National Institute of Educational Planning and Administration**

(मानित विश्वविद्यालय/Deemed to be University)

17-बी, श्री अरविंद मार्ग, नई दिल्ली 110 016/17-B, Sri Aurobindo Marg, New Delhi, INDIA

वेबसाइट /Website: [www.niepa.ac.in](http://www.niepa.ac.in)



# NEP-ORIENTATION AND SENSITIZATION PROGRAMME (Online)

(01-10 May 2024, Morning)

■ INFORMATION BROCHURE ■



**Malaviya Mission Teacher Training Centre (MM-TTC)**

**राष्ट्रीय शैक्षिक योजना एवं प्रशासन संस्थान**

**NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION**

(Deemed to be University)

17-B, Sri Aurobindo Marg, New Delhi – 110016, INDIA

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(Deemed to be University u/s 3 of UGC Act, 1956)

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## Message from Vice-Chancellor

It is said that teachers are not born to just teach. They are born to improve others, to change people, and to never give up, even when faced with challenges that seem impossible. The 21st century has thrown open a flood gate of challenges for teachers as more and more students from diverse backgrounds enter the system with high aspirations, as public funding reduces and institutions are asked to become more self-reliant, as boundaries of teaching go beyond discipline specific to become interdisciplinary and multidisciplinary, as skills training and holistic development of learners become integral part of higher education and as the stakeholder expectations become multiple and of high order. These challenges are further magnified by the pandemic and the insurge of technology.

In India, the National Education Policy (NEP) of 2020 recognises teachers to be the fulcrum of all activities aimed at achieving national goals of access, enrolments, equity and employability. The Policy envisages the need to provide opportunities of continuous professional development to teachers in the higher education institutions and impart new skills to understand diverse learning requirements, foster community engagement, use technology to promote inclusive and quality education and network globally. As India aims to become the global knowledge leader, the role of teachers is going to become more intense and wide reaching.

The launch of the Malaviya Mission Teacher Training Programme in its new form caters to the diverse needs of the teaching fraternity to become change makers in the real sense. The vision of the Malaviya scheme is embedded in the Indian philosophy of 'Guru' (teacher) being the means of realization. As Swami Vivekananda said anyone can teach but the spirit must be passed on by the Guru to the Shishya (disciple), and that will fructify. The depth in this statement defines the refined role of the new century teacher to be a facilitator, a friend, a guide all in one.

The MMTTC at NIEPA is committed to translate the vision of this mission into true spirit. I am sure that the participants will benefit from the deliberations during the NEP orientation and sensitization programme organized by our Centre. My best wishes to all participants for its successful completion and a bright future.

New Delhi

**Prof. Shashikala Wanjari**  
*Vice-Chancellor, NIEPA*

## From the Desk of the Director

Teachers have been traditionally placed at a very high pedestal in Indian society. Their role in imparting holistic education by mentoring, nurturing innate talents, imparting knowledge, inculcating ethical values and specific skills is well documented in our literature. Who can forget the role that the great philosopher, writer, teacher-Kautilya played in building one of the biggest and most powerful empires in the Indian history, the Maurya Dynasty or the role of the illustrious teacher - Guru Dronacharya in the epic Mahabharata. The biggest lesson to a teacher lies in these words of Swami Vivekanand, "He alone teaches who has something to give, for teaching is not talking, teaching is not imparting doctrines, it is communicating".

Today, as we move to the 21st Century, the expectations from the higher education sector and the teachers are becoming more and more complex. The rapid expansion and diversification of higher education in India has added to multi-dimensional challenges of quality, equity and employability. In addition, the increased use of ICT and the global concerns of sustainable development are adding to the responsibilities to the teachers day by day. Teacher shortage and teacher training have thus become one of the prime focuses at the global level.

The Malaviya Mission Teacher Training Programme launched by the Government of India and UGC is a massive endeavour towards capacity development of university and college teachers in new domains, disciplinary advancements, new age work skills and much more in order to become a teacher who can communicate with the minds and souls of the learners. NIEPA has had a long legacy of providing policy support to the Ministry of Education, Government of India and has significantly contributed to research and training of education functionaries across the country and abroad. We feel honoured to be identified as Malaviya Mission Teacher Training Centre to implement the scheme in its new phase.

With immense pleasure, we welcome our participants to the Malaviya Mission Teacher Training Centre, NIEPA and its new batch of NEP Orientation & Sensitization Programme. This programme has been designed in line with UGC guidelines covering 8 thematic areas that broadly covers India's rich traditional heritage to the latest contemporary issues and strategies. Various aspects of the NEP 2020 like curricular reforms, campus development, equity, financing, research, ICT and many more dimensions will be dealt by our experts during the next 8 days. The programme will provide ample opportunities of interaction and hence we request our participants to best take the advantage of sharing their experiences and voicing their queries and concerns. We once again welcome all participants and extend best wishes for successful completion of the course and their onward journey to become more empowered teachers.

New Delhi

**Prof. Mona Khare**  
*Director, UGC-MMTTC*  
NIEPA

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# NEP-ORIENTATION AND SENSITIZATION PROGRAMME

(01-10 May 2024)

## INTRODUCTION

National Education Policy (NEP) 2020 presents a watershed moment in the Indian Education Policy ecosystem. The Higher Education sector is undergoing a major transition in current times. The rising aspirations of the youth and the industry for work ready graduates are putting new demands on the teaching fraternity. The role of the teacher is envisaged to be more of a facilitator and mentor in developing well rounded individuals with skills to cater to the global needs of the 21st century of a more technology savvy and sustainable world order. The capacity building of teachers at all levels has thus been one of the major thrust areas in the field of higher education. Redesigning the higher education ecosystem as envisaged by NEP 2020 requires strengthening the role of the faculty. The Policy emphasizes the creation of motivated, energized, and capable faculty. NEP 2020 also envisions that pedagogy becomes learner-centered with mechanism for continuous, comprehensive evaluation and assessment of learners.

With the aim of Capacity building and continuous professional development of faculty across all levels of higher education, the Central Sector Scheme “Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT)” was launched in 2014. The scheme aimed to comprehensively cover faculty in CUs, IITs, State Universities, NITTTR, IISERs, NITs, Deemed Universities and Centrally Funded HEI. In its new phase, the scheme has been renamed as **Malaviya Mission-Teacher Training Programme (MM-TTP)** to be implemented by 111 Malaviya Mission Teacher Training Centres (MMTTC). Furthermore, the scheme is designed to implement some of the recommendations and aims of the policy, which suggest few key changes in the current higher education system to revamp and reenergize it so as to be able to deliver high-quality higher education, with equity and inclusion. This new phase of the scheme also aims to implement the recommendations of NEP viz. to improve the quality of teaching at all levels and in all domains; to focus on equity and inclusion in higher education and promote online and digital education; ensure equitable use of technology; promote Indian language and culture; develop basic infrastructure facilities; create awareness about gender sensitization; include vocational education in the curriculum; develop leadership and management skills; create pool of mentors and pedagogic experts; promote research and multidisciplinary education.

The implementation of new approaches to curricular transactions, teaching-learning, pedagogical strategies and assessment methods recommended in the NEP 2020 are all part of the scheme.

The scheme is built on the philosophy of India's visionary leader Mahamana Pandit Madan Mohan Malaviya who stood as one of the foremost leaders during our struggle for independence, playing a pivotal role in shaping the values and principles of contemporary India. Malaviya ji's vision of providing Indian youth with a holistic education encompassing modern scientific knowledge, practical training, ethical principles, and a comprehensive study of the arts lies at the core of the MM-TTP. The outcome of the capacity-building training will be the metamorphosis of higher education in terms of Indian values, teaching, research, publication, patents, and institutional development.

**Vision:** To build competencies in the faculty for better teaching, learning, and research by exposing them to Indian values, updating knowledge and skills, and aligning teaching, learning and research with the needs of society and NEP 2020.

The National Institute of Educational Planning and Administration (NIEPA) (deemed to be university), New Delhi has been identified as one of the MM-TTCs to implement the scheme. The current programme on **NEP Orientation and Sensitisation Programme (Online)** is in line with the Vision of the MM-TTP.

## NEP ORIENTATION AND SENSITIZATION PROGRAMME

Twenty four NEP orientation and sensitization programmes will be conducted by NIEPA MMTT Centre in fully online mode between October 2023 to September 2024 (Annual Calendar Annexure III). Two programmes in a month with 200 participants per programme provide for sensitization and orientation to the 8 themes with the best national experts as per UGC guidelines. On successful completion followed by evaluation, faculty members will receive an online certificate. The programme will be counted towards API score and considered under CAS as per UGC recommendation.

## OBJECTIVES OF THE PROGRAMME

The salient objectives of the Programme in alignment with NEP 2020 are:

- ❖ Improving the quality of Education at all levels by infusing quality and excellence in our teachers and teaching.
- ❖ To develop innovative teaching methods and high-level institutional facilities in all the constituent areas of higher education.
- ❖ To impart pedagogy-related training and improve faculties' soft and practical skills.
- ❖ To ensure holistic development of the teachers and learners with inculcation of ethics and human values as enshrined in Indian culture and to develop multidisciplinary and critical thinking ability.

- ❖ To develop the know-how to prepare transformative pedagogy with ICT intervention.
- ❖ Improve the quality of teaching and empower Faculty members through training, induction, refresher and short-term programs and ensure their continuous professional development.

## **THEMES TO BE COVERED**

- ❖ Holistic and Multidisciplinary Education
- ❖ Indian Knowledge Systems
- ❖ Academic Leadership, Governance, and Management
- ❖ Higher Education and Society
- ❖ Financial Planning and Management in Higher Education
- ❖ Research and Development
- ❖ Skill Development
- ❖ Student Diversity and Inclusive Education
- ❖ Information and Communication Technology

## **PROPOSED OUTCOME**

- ❖ Faculty members will get trained to impart holistic education, imbibing the ideals of India-centric ethics and human values.
- ❖ Teachers and Learners will acquire the concept of the Indian Knowledge System and apply it in real life for the advancement and creation of knowledge.
- ❖ The learners would be able to generate new ideas/materials with a multidisciplinary and cross-disciplinary thinking approach.
- ❖ The learners will develop critical thinking and problem-solving skills in a socio- cultural milieu.
- ❖ The learners will develop respect for the preservation of biodiversity.
- ❖ The learners will get inclined towards conducting quality research to solve local, national, and global problems through innovation and entrepreneurial skills.
- ❖ The learners would become reflective practitioners.
- ❖ The learners will develop the capacity to integrate ICT tools into the learning process.
- ❖ The faculty will realize its role in institution building.



## PROGRAMME SCHEDULE

The NEP orientation & sensitization programme will be an eight-day programme, with two live online sessions of 90 minutes each on the eight NEP 2020 themes held from Monday to Friday (Week1) and Monday to Wednesday (Week 2) and with MCQs to be completed by Saturday of the following week. MCQ's will carry 5 questions after each theme session. The program will **commence on Wednesday, 1 May, 2024, at 10.00 AM and conclude on Friday, 10 May, 2024 at 1.15 PM.** The tentative timetable is given in Annexure I. All participants are requested to join through the link by 09.45 AM on all days of the programme on compulsory basis.

## PROGRAMME TRANSACTION

- ❖ The programme will be held from 1 -10 May, 2024 from 10.00 AM to 01.15 PM daily.
- ❖ The programme will be conducted in the online mode.
- ❖ The programme will be transacted through outcome-based approach.
- ❖ Each session will include presentations and discussions of 60 minutes followed by Question Answer Session of 30 minutes. There will be ample opportunities for communication and sharing.
- ❖ All Study material/ Group Work activities/presentations shall be uploaded on the UGC Portal.
- ❖ An Assessment test shall be administered at the end comprising of 5 MCQs based on each session.

## REGISTRATION

Participant should register on the Malaviya Mission portal at <http://mmc.ugc.ac.in/>;  
<http://niepa.ac.in/mmc/index.html>

**There is No registration fee.**

## PROGRAMME MANAGEMENT TEAM

The programme is being organized by Malaviya Mission Teacher Training Centre (MM-TTC), NIEPA jointly with Assam Science and Technology University, Guwahati. The programme has been designed by the MM-TTC Core Management Committee under the leadership of Prof. Shashikala Wanjari, Vice-Chancellor, NIEPA. Prof. Mona Khare is the Director, MM-TTC and Dr. Amit Gautam is the Deputy Director, MMTTC at NIEPA. Different Committees consisting of the faculty and staff have been constituted for smooth conduct of 24 sets of the online programme. The IT cell headed by Prof. Srinivas shall facilitate the conduct of the programme. Mr. Chandra Kumar shall provide Technical support. The programme management team for the current programme is as follows:

**Programme Director:** Prof. Mona Khare, Director, UGC - MM-TTC, NIEPA and Head, Department of Educational Finance, NIEPA

**Programme Coordinator:** Dr. Amit Gautam, Deputy Director, UGC - MM-TTC, NIEPA.  
Dr. Plaban Bora, Assistant Professor, ASTU.

## RESOURCE PERSONS

Resource Persons for the programme consist of both NIEPA faculty members as well as outside experts. The list of resource persons are given in Annexure-II.

## PARTICIPANTS

Undergraduate and Postgraduate faculties from state and central Universities, affiliated colleges, Constituent Colleges, Private Colleges, Polytechnic Colleges etc. are eligible. **This course will be considered for fulfillment of the requirements as laid down by the CAS of UGC. The course is equivalent to one Short-term Course (STC)**

## GUIDELINES FOR PARTICIPANTS

All participants should register on the Malaviya Mission Teacher Training portal.

- ❖ Attendance in all the sessions are compulsory.
- ❖ There will be an online assessment test in the form of MCQ's. Each participant needs to actively attend all the sessions.
- ❖ An online certificate will be issued to those who have successfully attended the 8 days programme and qualified for the assessment test.
- ❖ The participants will be required to work individually and in groups and to participate actively throughout the programme.
- ❖ Every participant will be expected to complete all the assigned activities and submit proof of successful completion.
- ❖ The completed activities of the participants will be assessed by the experts, and only those completing all the assigned activities will be provided the certificate for participation.

# NEP-ORIENTATION AND SENSITIZATION PROGRAMME

## Online Programme Schedule

**(01.05.2024 - 10.05.2024)**

Date	Time	Themes/Sub Themes	Resource Person
01.05.2024 WEDNESDAY	10:00 AM to 11:30 AM	Holistic and Multidisciplinary Education	Prof. Sudhanshu Bhushan
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Research Methods: A Peep into Qualitative and Quantitative Enquiry	Prof. Manisha Priyam
02.05.2024 THURSDAY	10:00 AM to 11:30 AM	Indian Knowledge System: Value Education, Ethics and Morality	Dr. Richa Chopra
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Internationalization of Higher Education	Prof. N. V. Varghese
03.05.2024 FRIDAY	10:00 AM to 11:30 AM	Curriculum Development, Pedagogy and Assessment	Prof. M. K. Agarwal
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Soft Skill Development, Leadership, Communication, Negotiation and Team Building	Prof. Rasmita Das Swain
04.05.2024	SATURDAY		
05.05.2024	SUNDAY		

Date	Time	Themes/Sub Themes	Resource Person
06.05.2024 MONDAY	10:00 AM to 11:30 AM	Governance in Higher Education	Prof. Kumar Suresh
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Vocationalisation of Higher Education	Prof. Santosh Panda
07.05.2024 TUESDAY	10:00 AM to 11:30 AM	Research Ethics in the Digital Age: Plagiarism Detection through Software and Prevention	Dr. Amit Gautam
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Open Education Resources	Prof. P. K. Misra
08.05.2024 WEDNESDAY	10:00 AM to 11:30 AM	Managing Student Diversity in Classroom	Prof. Pranati Panda
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Higher Education and Community Connect	Prof. A.K. Singh
09.05.2024 THURSDAY	10:00 AM to 11:30 AM	ICT	Prof. K. Srinivas
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Financial Planning and Internal Resource Mobilization	Prof. Mona Khare
10.05.2024 FRIDAY	10:00 AM to 11:30 AM	Teaching in Indian Knowledge System	Prof. Ashish Pandey
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Research Designs and Proposal Development	Prof. M.M. Goel



# Programme Management Team

(01.05.2024-10.05.2024)



**Patron**

## **Professor Shashikala Wanjari**

*Vice-Chancellor, NIEPA*

Professor Shashikala Wanjari is presently Vice-Chancellor of National Institute of Educational Planning and Administration (NIEPA), New Delhi. She also served as Vice-Chancellor of SNDT Women's University, Mumbai. Prof. Wanjari was conferred with the rank of Honorary Colonel in the National Cadet Corps in July 2018. Prior to this, she headed the Department of Education at RTM Nagpur University, Nagpur and led Nagpur Nagarik Sahkari Bank Pvt Ltd as Ex Vice-Chairperson. She has long years of teaching and research experience. She has many publications of research papers and articles to her credit. Prof. Wanjari has participated in several International and National conferences and delivered more than 200 expert lectures in different academic forums. She has served as a Chairperson of Syllabus cum Textbook development for the Foundational Stage committee of NCERT. She is a member of different academic bodies. Prof. Wanjari also received an award from Commonwealth Council for Educational Administration and Management (CCEAM) in 2014. She is recipient of Madam Marie Curie Award from Swadeshi Vidya, Bangalore. She is contributing in the capacity of Hon'ble visitor's nominee at Central University of Punjab, Bhatinda, and Central University of Jharkhand, Ranchi. So far, she has successfully guided 16 PhD scholars in Education during her academic career.



**Patron**

## **Professor Narendra S. Chaudhari**

*Vice-Chancellor, ASTU*

Narendra is Vice Chancellor - Assam Science and Technology University - ASTU (Government of Assam), Guwahati from 2022 and Professor, Computer Science and Engineering (CSE), IIT Indore from 2009 till date. Before 2009, he was with Nanyang Technological University - NTU, Singapore (Singapore Government University with QS world ranking (June 2022) as 19th position, and 3rd position in Asian University ranking) from 2001. Before 2001, he was Professor - Computer Science (Software) with responsibility to train Scientists for DRDO, Ministry of Defense, Government of India from 1990. He was Director, Visvesvaraya National Institute of Technology - VNIT Nagpur from 2013 to 2018 and Vice Chancellor, Uttarakhand Technical University - UTU (State Government University of Uttarakhand, India) Dehradun from 2019 to 2021. Narendra had also been to Freie Universitat, Berlin (one of the

four most prestigious universities in Germany and 18th in Europe with QS world ranking (June 2022) as 127th position), as well as to Nagoya Institute of Technology, Nagoya, Japan and Southern Cross University, Lismore, New South Wales, Australia for short academic assignments.

Narendra completed Ph.D., M.Tech. (Computer Science), and B.Tech. (Electrical Engineering - EE, with distinction) from IIT Bombay.

Narendra is an established researcher in Computer Science and Engineering with significant contributions in engineering education. His research contributions are in the areas of Machine Learning, Network Security and Mobile Computing, Novel Neural Network Models, Context Free Grammar Parsing, and Optimization. He has supervised 44 PhD students with more than 387 publications to his credit.

Narendra represented India in the years 2015 and 2016 as part of an academic delegation to Sweden, Belarus and P.R. China, accompanied by the Honorable President of India. In 2017, he visited Saint Petersburg Mining University, Russia, where he initiated academic collaborations with institutes in India. Narendra was also part of Federation of Indian Chamber of Commerce and Industry (FICCI)'s academic delegation to France, Germany and Netherlands.

Narendra is a senior member of IEEE (USA) as well as ACM (USA). He is Fellow and recipient of Eminent Engineer award (Computer Engineering) of the Institution of Engineers, India (IE-India), and Fellow of the Institution of Electronics and Telecommunication Engineers (IETE) (India). Narendra is President - Indian Academy of Mathematics, Indore (India) from 2020 till date.



**Programme  
Director**

**Prof. Mona Khare**

*Director*

UGC-Malaviya Mission Teacher Training Centre, NIEPA

Dr. Mona Khare (<https://niepa.ac.in/monakhare.aspx>) is Professor & Head, Department of Educational Finance and Director of University Grants Commission – Malaviya Mission Teacher Training Centre (<http://niepa.ac.in/mmc/index.html>) at National Institute of Educational Planning and Administration, New Delhi, India. Member 15th Finance Commission for Education sector funds estimation, Govt. of India. Consultant and expert with various international forums like UNESCO, UNICEF, Asian Productivity Organisation, British Council, Commonwealth, SAARC, World Bank and Govt. bodies. She was member of the Commonwealth Education Ministers Drafting Committee of post secondary forum for SDGs and Member signatory to the Declaration of Research between India and Germany. Invited speaker and Policy Analyst across the world.

Technical Expert for Child Budget Committee, Gender Budgeting, Govt. of Karnataka among many others. Twice been conferred with the 'Young Economist Award' by the Indian Economic Association and awarded by Madhya Pradesh Govt. for their Distance Education Programme (EDUSAT). With more than 25 years of teaching training and research experience, she has travelled widely both nationally and internationally including Harvard University, Oxford university, Boston University, Cologne University, Singapore university, Mauritius University, London, Thailand, Philippines etc.

She has many publications to her credit being author, reviewer and editor for renowned publishers like Routledge, Emerald, Springer, Sage, Cambridge, Oxford etc. Her latest book on "Sustainable and Dynamic Graduate Employability: A comparative overview across geographies" is being published by Routledge. She is co-author of The INDIA HIGHER EDUCATION REPORT 2020 on Employment and Employability.

Fellow, International Congress of Environmental Research, Editorial Board of the Journal of Educational Planning and Administration, Former Vice President of M.P. Economic Association and Former Associate editor of the Indian Economic journal. She holds advisory position in different committees of Universities and colleges, acts as advisor UPSC and as resource person in training programmes for Central, State Govt. Officers, banking and teaching professionals across the country and abroad. M.A. and Ph.D. (Economics) with specialization in Regional Planning and Economic Growth and PGDM in Financial Management, she has a brilliant academic record of being a topper throughout including Madhya Pradesh Public Service Commission examinations for collegiate services, 1993, UGC-NET qualified in 1990. She has organized innumerable academic programmes, supervised about 15 doctoral (Ph.D) and more than 50 M.Phil dissertations. Her current areas of research include employability skills of educated youth, Financing of Education, educational internationalization and regional and spatial disparities in educational development.



**Programme  
Deputy Director**

### **Dr. Amit Gautam**

*Deputy Director*

UGC-Malaviya Mission Teacher Training Centre, NIEPA

Dr. Amit Gautam is an Associate Professor at the Department of School and Non-Formal Education, National Institute of Educational Planning and Administration (NIEPA), New Delhi, India. He obtained his Master's degree in Zoology and Education, M.Phil. in Education followed by Ph.D. in Education. His areas of interest are School Education, Teacher Education, ICT in Teaching and Learning, and Digital Pedagogy. Dr. Amit has authored two books and published several research papers and articles in national and international journals. Dr. Amit participated in various national and international conferences, developed Educational Instructional materials, and supervised Ph.D. scholars.



**Programme  
Co-ordinator**

**Dr. Plaban Bora**

*Assistant Professor*

Department of Energy Engineering, ASTU

Dr. Plaban Bora is currently working as an Assistant Professor in Department of Energy Engineering of Assam Science and Technology University, Guwahati, Assam, India. He completed his BE in Chemical Engineering from Assam Engineering College and masters in Energy Technology from Tezpur University. Dr. Bora received his Ph.D in Energy from Tezpur University in 2015. The topic of his research was "Formulation of Microemulsion based Hybrid Biofuels from Non-edible Vegetable Oils using Nonionic Surface Active Agents". His research interests include renewable energy technologies, energy conversion and management, bioenergy & biofuels and waste to energy and other different disciplines of chemical engineering. He has number of publications in quality international journals and books to his credit. He was the editor of the books Current Trends in Renewable and Alternate Energy published by AIP, USA & Emerging Renewable Energy Technologies published by Malliyata Offset, India. As a reviewer of many energy and chemical engineering international journals from Elsevier, Springer Nature, Taylor & Francis Publications, he has reviewed more than 200 research manuscripts till date. Dr. Bora acted as Technical Committee Member of 4th International Conference on Energy Equipment Science and Engineering (ICEESE 2018), Co-hosted by Chang'an University School of Automobile and AEIC Academic Exchange Information Centre, held in Xi'an, China during December 28-30, 2018. Moreover, he acted as the conference secretary of International Conference on Renewable and Alternate Energy (ICRAE-2018) – the first ever international conference organized by Assam Science and Technology University during December 04-06, 2018. He is a Life Member of Indian Institute of Chemical Engineers (LMIChE) and Corporate Member of Institution of Engineers India (MIEI) at Chemical Engineering Division.



## List of Resource Persons

### External Resource Persons



#### **Dr. Richa Chopra**

*Core Faculty – Centre of Excellence for Indian Knowledge Systems, IIT Kharagpur*

Dr Chopra's focus lies in synthesising Orient-Occident traditions on psychological mindfulness towards a new vision of 'behavioural sciences' with 'Consciousness' as the centre-piece of study - balancing traditional 'third-person' with the 'critical first-person' perspectives. Through her former responsibilities, she has been a forerunner in ideating, executing and establishing a plethora of departments and global initiatives - steering over forty-nine collaborative projects with UN & government agencies. Her significant contributions include the 'Dept of Contemplative and Behavioural Sciences', Sri Sri University, 2020, the 'Yoga Accreditation Framework for NAAC. 2019; Annual series 'Ātmanirbhara Bharāta: FDP on Indian Knowledge Systems' (2020- 2022)'; Thirteen-episode TV series on yoga 'Sparkling Within' for Mauritius Broadcasting Corporation, June 21st, 2015 - to name a few. Supported by the IKS Division of MoE and ICSSR, Dr Chopra is currently working towards developing Indic Theoretical Frameworks on Consciousness, Cognition and niśkāma karma based on the phenomenological accounts of renunciate sādḥaks across various schools of sanātana dharma. The endeavour is expected to outline scientific research directions on First Person Research.



#### **Professor N. V. Varghese**

*Distinguished Visiting Professor, Ashank Desai Centre for Policy Studies, IIT Bombay and  
Former Vice-Chancellor, National Institute of Educational Planning and Administration (NIEPA)*

Professor N. V. Varghese is currently Distinguished Visiting Professor at Ashank Desai Centre for Policy Studies, IIT Bombay. He is the Former Vice Chancellor, National Institute of Educational Planning and Administration (NIEPA) and also the founding

director of the Centre for Policy Research in Higher Education (CPRHE) at NIEPA. Formerly, he was the Head, Governance and Management of Education, International Institute of Educational Planning (IIEP/UNESCO), Paris. He holds a doctoral degree in Economics with specialization in educational planning. Professor Varghese has been actively involved in educational planning at the federal and decentralized levels, and with the design and development of externally funded education projects in India. He has directed several national and international research projects; carried out research projects in several countries of Africa, Asia, Latin America and CIS region; published more than 35 books and research reports, and more than 220 research papers and articles in books and academic Journals in the areas related to educational planning, financing and higher education.



**Prof. Manoj Kumar Agarwal**

*Professor of Economics*  
University of Lucknow

Prof. Manoj Kumar Agarwal Appointed as State Coordinator of G20 in Uttar Pradesh by Higher Education Department, Government of Uttar Pradesh.

His area of specialization is Macroeconomics; Indian Economic Issues; Tourism; Uttar Pradesh Economy; Demography; Public Health; Managerial Economics

Prof Agarwal also awarded Fellowships & International Works Awarded Junior/Senior Research Fellowship by UGC (1986-91), Department of Economics, University of Lucknow, Commonwealth Academic Staff Fellowship as Senior Visiting Fellow, University of East Anglia, UK (2006), ICSSR Fellowship for working at Thailand, 2008, ICSSR-France Fellowship for working at Paris, 2009, Worked as Visiting Professor, University of Colombo, Sri Lanka, 2010-11, Participated at a conference of the Arab countries at Beirut on the invitation of the Prime Minister of Lebanon, 2009 and Travelled for academic works in several other countries.

Prof Agarwal has authored several books and published several research papers and articles in national and international journals.



### **Prof. Santosh Panda**

*Director*

Staff Training and Research Institute, Indira Gandhi National Open University, New Delhi

Professor Santosh Panda has a PhD in Education (Kurukshetra), Fulbright Post-Doctoral (UNM, USA), Certificate in Education TV (BBC, UK), and Certificate in Online Teaching (Maryland, USA). In the past, he has been: Chairperson, National Council for Teacher Education, Government of India, Director of Policy & Research, Association of Indian Universities (AIU), Director, Centre of Flexible Learning, The University of South Pacific, Fiji. Founding Director of Inter-University Consortium for TEL at IGNOU, Visiting Professor at University of London, Manchester Metropolitan University, University of Maryland, Beijing Normal University, and University of Guadalajara/ Mexico.

He has presented Keynotes and Workshops in above 25 countries (including last keynote in Moscow in 2019); and presented Convocation Addresses in five universities.

He is Chief Editor of the Scopus-indexed refereed journal 'Journal of Learning for Development' of the Commonwealth of Learning/ Canada; Chief Editor of Indian Journal of Open Learning Editor of refereed Staff & Educational Development International and sits in the editorial board of above 15 refereed international journals, mostly published by Routledge.

His recent books include: Pedagogy in Practice (Bloomsbury, 2022) Technology-Enabled Learning – Policy, Pedagogy & Practice (COL, Canada, 2020); Planning & Management in Distance Education (Routledge, 2017 also translated into Chinese by UNESCO), and Economics of Distance and Online Learning (Routledge, 2008).



### **Dr. Ashish Pandey**

*Professor*

Shailesh J. Mehta School of Management Indian Institute of Technology Bombay, Mumbai

Dr. Ashish Pandey is the Professor with Shailesh J. Mehta School of Management, Indian Institute of Technology Bombay in Mumbai and visiting Professor at IIM Ahmedabad where he teaches courses related to Organization Development, Human Resource Management, Self-Management and Leadership. Prof Ashish is the Management Committee member of NBA (National Board of Accreditation) and council member of Indian Council of Philosophical Research. Ashish has designed and conducted more than hundred consulting and long-term training projects

for the organization and leadership development across industries and for institutions of higher education in last 15 years. He has published more than fifty research articles in the field of Yoga and positive psychology, spirituality at workplace, mindfulness, business and society interface, shared leadership and responsible leadership in globally reputed journals including Journal of Management, Journal of Business Ethics, Personnel Review etc. He has co-edited the volume on Indigenous Indian Management published by Palgrave MacMillan. His research is recognized with awards and fellowships at forums held at Indian Academy of Management, Academy of Management, USA, Fowler Centre of Case Western University, Indian Institute of Sciences etc. Ashish is a co-founder of IKS based platforms like [www.dharmawiki.org](http://www.dharmawiki.org) and [www.panchkoshawellbeing.in](http://www.panchkoshawellbeing.in).



**Professor Madan Mohan Goel,**  
*Former Vice-Chancellor,*  
Starex University, Gurugram

Propounder Needonomics, Professor Madan Mohan Goel is superannuated Professor of Kurukshetra University. He is former Vice-Chancellor, Starex University, Gurugram, Jagannath University Jaipur, RGNIYD (GOI), Pro Vice-Chancellor VKSU Ara, Dean of Colleges & Social Sciences, Chairman, Dept. of Economics & Dept. of Journalism KUK He was the first ICCR Chair Professor in South Korea. Presently he is Adjunct Professor at Institute of Advanced Sciences Dartmouth, USA. He is honoured with the London Organization of Skill Development (LOSD) Excellence Award 2023, Professor J.K. Mehta Academic Excellence Award 2023, Rashtrapita Rashtriya Samman 2023 for propounding Needonomics and Gurukul Gyanjyoti Award (2024). His area of research is Economics of HRD & Indian Economy. He has 483 publications and guided 25 PhD and 25 MPhil Scholars.



## Internal Resource Persons



### **Prof. Sudhanshu Bhushan**

*Professor*

Department of Higher & Professional Education, NIEPA

Professor Sudhanshu Bhushan is Professor of the Department of Higher & Professional Education in NIEPA. He specializes in Internationalisation of Higher Education, Policy issues in Higher Education and Educational Planning. His recent contributions include Quality Assurance of Transnational Higher Education: Australia and India Experiences, Public Financing and Deregulated Fees in Indian Higher Education, and Restructuring Higher Education in India. He is the co-editor of a book on Teaching and Learning in Higher Education in India and Australia published by Routledge in 2018. His book on the Future of Higher Education in India has been published by Springer in 2019.



### **Prof. Manisha Priyam**

*Professor*

Department of Educational Policy, NIEPA

Dr. Manisha Priyam is Professor of Education Policy at the National Institute of Educational Planning and Administration, New Delhi. She is a Senior Academic and Researcher, and works on issues of development and politics. She has a doctorate from the London School of Economics and Political Science (LSE), in International Development, where she examines the politics of education policy reforms in a comparative perspective. She has various publications in journals and contributions in edited volumes. Her latest book is titled 'Reclaiming Public Universities'



### **Prof. Rasmita Das Swain**

*Professor*

School Standard and Evaluation Unit, NIEPA

Rasmita Das Swain, professor at the National Institute of Educational Planning and Administration, New Delhi. Her master Degree in Psychology from Delhi University, M Phil. and Ph. D. (Psychology of Education) from the Jawaharlal Nehru University, New Delhi. She obtained M. Ed. degree from University of Jammu. She was a faculty in Jammu & Kashmir Police Training Academy at Udhampur. A regular faculty in Department of Psychology, University of Jammu. Visiting Fellow in Management

and Leadership in Education in Birmingham City University, Birmingham, UK. Worked as Associate Research Fellow in Centre for Developmental and applied Research in Education (CeDARE), University of Wolverhampton, Birmingham. A Senior Research Fellow in NTPC School of Business, Power Management Institute, Noida. Her main research interests are related to Psychology of Education, Educational Management and Leadership, Human Resources Management and Development in Education, School Governance, School Accreditation, Organizational Behaviour for Continuous Professional Development, and Psychometry for tool construction & standardization.



**Prof. Kumar Suresh**

*Professor and Head*

Department of Educational Administration, NIEPA

Professor Kumar Suresh is Professor and Head, Department of Educational Administration at NIEPA. He has also served as Honorary Professor at the central University of Kerala and Coordinator of NAAC at NIEPA. Spanning over 30 years of academic career, Professor Suresh has been associated with a number of national and international research collaboration including UNESCO, AAD (Hiroshima University), Forum of Federation, Canada, Bergoff Foundation, Germany; ICSSR-NRCT, Thailand. Awardee of Sauma cum Laud (High Distinction) in the course on Decentralisation and Governance at the Institute of Federalism, torial Boards of six national and international journals; and members of governing and academic bodies of universities and colleges besides being a member of over 50 expert committees of the UGC and ICSSR.



**Dr. Amit Gautam**

*Associate Professor*

Department of School and Non-Formal Education, NIEPA

Dr. Amit Gautam is an Associate Professor at the Department of School and Non-Formal Education, National Institute of Educational Planning and Administration (NIEPA), New Delhi, India. He obtained his Master's degree in Zoology and Education, M.Phil. in Education followed by Ph.D. in Education. His areas of interest are School Education, Teacher Education, ICT in Teaching and Learning, and Digital Pedagogy. Dr. Amit has authored two books and published several research papers and articles in national and international journals. Dr. Amit participated in various national and international conferences, developed Educational Instructional materials, and supervised Ph.D. scholars.



### **Prof. Pradeep Kumar Misra**

*Professor and Director*

Centre for Policy Research in Higher Education, NIEPA

Prof. Pradeep Kumar Misra, Director CPRHE, has Ph.D. degree in Education. Dr Misra has previously served as Dean & Professor at Faculty of Education in the Chaudhary Charan Singh University, Meerut. His research specializations are teacher education, educational technology, and vocational education. He has to his credit many publications in journals of international repute, authored reference books, and completed R&D projects. He has received several prestigious international research scholarships that include Commonwealth Academic Fellowship of CSC, UK; Doctoral and Senior Researcher Scholarship of DAAD, Germany; Erasmus Mundus Visiting Scholar Scholarship of European Commission. He has been a member of the academic bodies of several institutions and organizations.



### **Prof. (Dr.) Pranati Panda**

*Professor and Head*

Department of School and Non-Formal Education & School Standards and Evaluation Unit, NIEPA

Prof. Pranati Panda is a Professor and Head of the Department of School and Non-Formal Education and also heading a dedicated Unit on School Standards and Evaluation at the National Institute of Educational Planning and Administration (NIEPA), New Delhi, India. She has more than three decades of experience in premier national organisations, i.e., the National Institute of Public Cooperation and Child Development (NIPCED), the National Council of Educational Research and Training (NCERT) and the National Institute of Educational Planning and Administration (NIEPA). She is currently leading a National Programme on School Standards and Evaluation (Shaala Siddhi), a major initiative of Govt. Prof. Pranati Panda is an editorial member of international and national journals and has published extensively in national and international journals.



### **Prof. A. K. Singh**

*Professor and Head*

Department of Educational Policy, NIEPA

Prof. A.K. Singh, Ph.D. (Education) from University of London with Master of Studies (Social Anthropology) from Oxford University; was on the Faculty of Tata Institute of Social Sciences, Mumbai; GOI National Scholar; published research papers and articles in national and international journals and books; conducted several research studies: Evaluation of Education Programmes and Schemes, Alternative Schooling through Maktabas, Community and School Linkages, Evaluation of

Literacy Campaigns; consulted by the European Commission, Save the Children (UK), UNICEF, the World Bank; specializes in Education of the Disadvantaged, Decentralised Educational Management, Tribal Education, Policy Analysis and Programme Evaluation.



**Prof. K. Srinivas**

*Professor and Head*

ICT and Project Management Unit, NIEPA

Prof. K. Srinivas holds a Ph.D. degree in Computer Science and has been utilizing Open Source ICT Tools and Technologies in Teaching, Learning and Student Evaluation since 1990, both at the Graduate and Post Graduate levels. His areas of interest are e-Learning, blended learning, MOOCs, ICT enabled Pedagogy, Computer Applications in Project Management, e-governance. He is having more than 30 years of Teaching, Research, Industry and Consultancy experience. Prof. K. Srinivas also conducts teacher training workshops both at School Education and Higher Education across the country for teachers. He has written a number of articles on different aspects on university automation, e-governance, Training needs, etc.



**Prof. Mona Khare**

*Professor & Head*

Department of Educational Finance, NIEPA

Prof. Mona Khare is Professor & Head, Department of Educational Finance, National Institute of Educational Planning and Administration, New Delhi and member 15th Finance Commission for Education sector fundsestimation, Govt. Consultant and expert with various international forums like UNESCO, UNICEF, Asian Productivity Organisation, British Council, Commonwealth, SAARC, World Bank and Govt. She was member of the Commonwealth Education Ministers Drafting Committee of post secondary forum for SDGs and Member signatory to the Declaration of Research between India and Germany. Technical Expert for Child Budget Committee, Gender Budgeting, Govt. Twice recipient of the 'Young Economist Award' by the Indian Economic Association and awarded by Madhya Pradesh Govt. She has many publications to her credit being author, reviewer and editor for renowned publishers like Routledge, Emerald, Springers, Sage, Cambridge, Oxford etc.



## List of MM-TTP Online Programmes

### (Annual Calendar)

Sr No.	Code No.	Programme Director	Programme Coordinator	Year 2023	Time Morning: 10.00 to 13:15 Afternoon: 14.00 to 17: 15
1.	MM-NEP/1/2023	Prof. Mona Khare	Dr. Amit Gautam	October 9-18, 2023	A
2.	MM-NEP/2/2023	Prof. Sudhanshu Bhushan	Dr. V.P.S. Raju	October 25-31, 2023	A
3.	MM-NEP/3/2023	Prof. Kumar Suresh	Dr. Anupam Pachauri	November 20-29, 2023	M
4.	MM-NEP/4/2023	Prof. Pranati Panda	Dr. Jinusha Panigrahi	November 20-29, 2023	A
5.	MM-NEP/5/2023	Prof. P.K. Misra	Dr. Binay Prasad	December 18-28, 2023	M
6.	MM-NEP/6/2023	Prof. Veera Gupta	Dr. Sangeeta Angom	December 18-28, 2023	A
7.	MM-NEP/7/2023	Prof. A.K. Singh	Dr. Shadma Absar	January 3-12, 2024	M
8.	MM-NEP/8/2023	Prof. K. Srinivas	Dr. Santwana G. Mishra	January 3-12, 2024	A
9.	MM-NEP/9/2023	Prof. K. Biswal	Dr. N.K. Mohanty	February 5-14, 2024	M
10.	MM-NEP/10/2023	Prof. Aarti Srivastava	Dr. Nidhi S. Sabharwal	February 5-14, 2024	A
11.	MM-NEP/11/2023	Prof. Rasmita Das Swain	Dr. Jinusha Panigrahi	March 11-20, 2024	M
12.	MM-NEP/12/2023	Prof. Neeru Snehi	Dr. Subitha G.V.	March 11-20, 2024	A
13.	MM-NE P/13/2023	Prof. Vineeta Sirohi	Dr. Suman Negi	April 1-10, 2024	M
14.	MM-NEP/14/2023	Prof. Madhumita Bandyopadhyay	Dr. Garima Malik	April 1-10, 2024	A
15.	MM-N EP/15/2023	Prof. Manisha Priyam	Dr. Anupam Pachauri	May 1-10, 2024	M
16.	MM-NEP/16 /2023	Prof Aarti Srivastava	Dr. Mona Sedwal	May 1-10, 2024	A
17.	MM-NEP/17/2023	Prof Neeru Snehi	Dr. A. N. Reddy	June 3-12, 2024	M
18.	MM-N EP/18/2023	Prof. A.K. Singh	Dr. Anshu Srivastava	June 3-12, 2024	A
19.	MM-NEP/19/2023	Prof. P. K. Misra	Dr. Binay Prasad	July 22-31, 2024	M
20.	MM-NEP/20/2023	Prof. Pranati Panda	Dr. V. Sucharita	July 22-31, 2024	A
21.	MM-N EP/21/2023	Prof. K. Srinivas	Dr. S.K. Mallik	August 19-28, 2024	M
22.	MM-NEP/22/2023	Prof. K. Biswal	Dr. Kashyapi Awasthi	August 19 -28, 2024	A
23.	MM-NEP/23/2023	Prof. Rasmita Das Swain	Dr. Garima Malik	September 2-11, 2024	M
24.	MM-NEP/24/2023	Prof. Kumar Suresh	Dr. N.K. Mohanty	September 2-11, 2024	A

## NIEPA Faculty and Staff

### Vice-Chancellor

Prof. Shashikala Wanjari

### Department of Educational Planning

Prof. K. Biswal, *Professor and Head*

Prof. P. Geetha Rani, *Professor*

Dr. Santwana G. Mishra, *Associate Professor*

Dr. N. K. Mohanty, *Assistant Professor*

Dr. Suman Negi, *Assistant Professor*

### Department of Educational Administration

Prof. Kumar Suresh, *Professor and Head*

Prof. Vineeta Sirohi, *Professor*

Dr. Anshu Srivastava, *Associate Professor*

Dr. V. Sucharita, *Assistant Professor*

### Department of Educational Finance

Prof. Mona Khare, *Professor and Head*

Dr. V. P. S. Raju, *Assistant Professor (On lien)*

### Department of Educational Policy

Prof. Avinash K. Singh, *Professor and Head*

Prof. Veera Gupta, *Professor (On lien)*

Prof. Manisha Priyam, *Professor (Sabbatical)*

Dr. S. K. Mallik, *Assistant Professor*

### Department of School & Non-Formal Education

Prof. Pranati Panda, *Professor and Head*

Prof. Madhumita Bandyopadhyay, *Professor*

Prof. Rasmita Das Swain, *Professor*

Dr. Amit Gautam, *Associate Professor*

Mr. A. N. Reddy, *Assistant Professor*

Dr. Kashyapi Awasthi, *Assistant Professor*

### Department of Higher & Professional Education

Prof. Aarti Srivastava, *Professor and Head*

Prof. Sudhanshu Bhushan, *Professor (Sabbatical)*

Prof. Neeru Snehi, *Professor*

Dr. Sangeeta Angom, *Associate Professor*

### Department of Training and Professional Development in Education

Prof. Vineeta Sirohi, *Professor & Head (I/c)*

Dr. Mona Sedwal, *Assistant Professor*

### ICT Unit

Prof. K. Srinivas, *Professor and Head*

### National Centre for School Leadership

Prof. Shashikala Wanjari, *Professor and Head*

Dr. Santwana G. Mishra, *In-charge*

Dr. Charu Smita Malik, *Assistant Professor*

Dr. Shadma Absar, *Assistant Professor*

### Centre for Policy Research in Higher Education

Prof. P. K. Misra, *Professor and Director*

Dr. Nidhi S. Sabharwal, *Associate Professor*

Dr. Garima Malik, *Assistant Professor*

Mr. Yogesh Pahariya, *Assistant Professor*

Dr. Nilanjana Moitra, *Assistant Professor*

Dr. Priyanka Yadav, *Assistant Professor*

Ms. Boski Singh, *Assistant Professor (Provisional)*

### Malaviya Mission Teacher Training Centre

Prof. Mona Khare, *Director*

Dr. Amit Gautam, *Deputy Director*

### Unit for International Cooperation

Prof. Shashikala Wanjari, *Head*

Dr. Binay Prasad, *Deputy Advisor*

Dr. Ajay Singh, *Deputy Advisor*

Mr. Chandan Kumar Thakur, *Deputy Advisor*

Mr. Parishrut Jassal, *Deputy Advisor*

Mr. Kumar Gaurav, *Deputy Advisor*

### Project Management Unit

Prof. K. Srinivas, *Head*

# Administration

## **Registrar (I/c)**

Mr. Nishant Sinha

## **Administration**

Mr. Satish Kumar, *Administrative Officer (I/c) and  
Section Officer (GA)*

Mr. Bharat Bhushan Jain, *Section Officer (Estt.)*

## **Finance and Accounts**

Mr. Nishant Sinha, *Finance Officer*

Mr. Kamal Kumar Gupta, *Section Officer*

## **Computer Centre**

Mr. Chandra Kumar M J, *Systems Analyst*

## **Publication Unit**

Mr. Amit Singhal, *Deputy Publication Officer*

## **Library/Documentation Centre**

Mrs. Puja Singh, *Librarian*

Dr. D. S. Thakur, *Documentation Officer*

## **Hindi Cell**

Dr. Ravi Prakash Singh, *Hindi Editor*

## **Hostel Reception**

Mrs. Puja Singh, *Hostel Warden*

## **Student Affairs Section**

Ms. Sonam Anand Sagar, *Section Officer (S.A.S)*



## NEP Orientation & Sensitization Programme

01-10 May 2024 (Online) 10.00 to 13.15 hrs



**Prof. Shashikala Wanjari**  
Vice-Chancellor  
NIEPA, New Delhi



**Prof. Mona Khare**  
Director, UGC – MMTTC and  
Head, Department of Educational Finance  
NIEPA, New Delhi  
Email: hodedufinmk@niepa.ac.in, niepammcdir@niepa.ac.in



**Prof. Narendra S Chaudhari**  
Vice-Chancellor  
ASTU, Guwahati, Assam

### NO REGISTRATION FEE

Registration (UGC Portal): <https://mmc.ugc.ac.in/registration/Index>

NIEPA MMC web Page: <https://niepa.ac.in/mmc/index.html>

### Contacts

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**UGC – Malaviya Mission - Teacher Training Centre (MM-TTC)**  
**National Institute of Educational Planning and Administration**

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*In Collaboration With*

**Assam Science and Technology University**  
Guwahati, Assam





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# NEP-ORIENTATION AND SENSITIZATION PROGRAMME

## Online Programme Schedule

**(01.05.2024 - 10.05.2024)**

Date	Time	Themes/Sub Themes	Resource Person
01.05.2024 WEDNESDAY	10:00 AM to 11:30 AM	Holistic and Multidisciplinary Education	Prof. Sudhanshu Bhushan
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Research Methods: A Peep into Qualitative and Quantitative Enquiry	Prof. Manisha Priyam
02.05.2024 THURSDAY	10:00 AM to 11:30 AM	Indian Knowledge System: Value Education, Ethics and Morality	Dr. Richa Chopra
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Internationalization of Higher Education	Prof. N. V. Varghese
03.05.2024 FRIDAY	10:00 AM to 11:30 AM	Curriculum Development, Pedagogy and Assessment	Prof. M. K. Agarwal
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Soft Skill Development, Leadership, Communication, Negotiation and Team Building	Prof. Rasmita Das Swain
04.05.2024	SATURDAY		
05.05.2024	SUNDAY		

Date	Time	Themes/Sub Themes	Resource Person
06.05.2024 MONDAY	10:00 AM to 11:30 AM	Governance in Higher Education	Prof. Kumar Suresh
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Vocationalisation of Higher Education	Prof. Santosh Panda
07.05.2024 TUESDAY	10:00 AM to 11:30 AM	Research Ethics in the Digital Age: Plagiarism Detection through Software and Prevention	Dr. Amit Gautam
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Open Education Resources	Prof. P. K. Misra
08.05.2024 WEDNESDAY	10:00 AM to 11:30 AM	Managing Student Diversity in Classroom	Prof. Pranati Panda
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Higher Education and Community Connect	Prof. A.K. Singh
09.05.2024 THURSDAY	10:00 AM to 11:30 AM	ICT	Prof. K. Srinivas
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Financial Planning and Internal Resource Mobilization	Prof. Mona Khare
10.05.2024 FRIDAY	10:00 AM to 11:30 AM	Teaching in Indian Knowledge System	Prof. Ashish Pandey
	11:30 AM to 11:45 AM	Tea Break	
	11:45 AM to 01:15 PM	Research Designs and Proposal Development	Prof. M.M. Goel